



## MINUTES OF THE CATMOSE PRIMARY LGB MEETING

TUESDAY 10 MARCH 2026, 5pm  
SCIENCE LAB

### PRESENT

Kelly Jackson, Bea Jones, Mark Tinkler, Marianne Winn, Francesca Dul and Sarah Blackburn.

### IN ATTENDANCE

Suzi Green (Clerk) and Chris Wilson (Chief Finance Officer)

### 1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

Mark Tinkler welcomed everyone to the meeting. Apologies were received and accepted from Stuart Williams, Beth Harding, Jane Ritchie-Smith and Barney Thorne. Everyone introduced themselves to Sarah Blackburn and welcomed her to the governing body as a Parent Governor.

### 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 3. APPROVAL OF MINUTES

The minutes from Tuesday 20 January 2026 were agreed to be a true and accurate representation of the meeting and were signed by the Chair. There were no matters arising.

### 4. MATTERS ARISING

There were no matters arising.

### 5. CLERK'S UPDATE

A new Parent Governor is due to join the next local governing body meeting following their onboarding checks. The latest edition of the NGA Governance Matters magazine was shared with governors.

Governors were invited to attend the Beech and Cedar classes production on 31 March and the May Dance on Friday 22 May.

### 6. HEAD'S UPDATE

Kelly Jackson shared photographs of recent extracurricular activities that pupils have been involved with.

### Attendance Comparison Report

This was taken from the Government's data dashboard and when compared to similar schools, Catmose Primary was ranked first. Kelly Jackson added that staff chase any absences, so the school keeps on top of the situation. There were no areas to work on, the school was in a very strong position.

### Scorecard – Behaviour & Wellbeing

Kelly Jackson said that attendance is strong at 96.9%, the national figure being 93.2%. Also, lots of house points had been awarded.

She explained that there were very strong numbers for Reception next year.

The Activity Passport remained very popular and it illustrated that successes don't necessarily have to be academic. The school wanted the children to make progress, to do the best they can.

### Scorecard – Predicted Outcomes

Kelly Jackson explained that the Good Level of Development figure was recorded through observations and evidence. The Reception Class teacher had highlighted children who needed a little extra help and they should get to 70%. The baseline figure referred to the pupils when they first arrived at the school. She added that the Year 1 phonics was also on track. The school had done a lot of work on phonics and used their own phonics scheme, which utilised parts from several others. Handwriting and spelling flow on from this. The current Year 6s took their KS1 SATs, so there is a figure to compare their results to. Pupils had been identified and were receiving targeted interventions.

### Pupil Premium Statement

Kelly Jackson said that this needed ratifying and governors said it contained jargon and could benefit from a glossary. This would be actioned.

## 7. FINANCE UPDATE – SLIDES

As at 28 February 2026, Catmose Primary is forecasting a surplus of £41,159, against the original forecast of £34,382 expected at this stage of the year.

Catering income is higher than expected (£60k vs £48k) as is SEN income (£35k vs £24.5k). Utility costs are lower, with the higher winter costs still to come, and teacher salary costs will increase with maternity leave cover adding to the costs from January. £15k has been spent on repairs and maintenance so far (budgeted £7k).

The boiler still needs to be replaced at the primary, which will cost circa £60k, however, a CIF bid has been submitted and the outcome of this is expected in May. If the bid is unsuccessful, the boiler will still be replaced which will lead to a small deficit.

## 8. OFSTED DATA DASHBOARD

Kelly Jackson explained that this was what Ofsted would look at before an inspection and they would check on arrival to see if this picture was accurate. The combined reading, writing and maths figure was lower in 2025. The school is aware of this and The Transformation Plan refers to actions to be taken.

## 9. A.O.B.

There was no other business to discuss.

The meeting closed at 6.15pm

10. DATE OF NEXT MEETING  
Tuesday 5 May 2026 at 5.00pm