



## MINUTES OF THE CATMOSE PRIMARY LGB MEETING

TUESDAY 20 JANUARY 2026, 5pm  
SCIENCE LAB

### PRESENT

Kelly Jackson, Stuart Williams, Bea Jones, Mark Tinkler, Barney Thorne, Beth Harding, Francesca Dul and Jane Ritchie-Smith.

### IN ATTENDANCE

Suzi Green (Clerk)

#### 1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

Mark Tinkler welcomed everyone to the meeting. Apologies were received and accepted from Marianne Winn.

#### 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 3. MINUTES OF THE MEETING HELD ON TUESDAY 18 NOVEMBER 2025

The minutes were agreed to be a true and accurate representation of the meeting and were signed by the Chair.

#### 4. MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no matters arising.

#### 5. CLERK'S UPDATE

The clerk gave an update on the parent governor recruitment situation. One had almost completed the necessary onboarding and would be able to join the next meeting and another had met with Stuart Williams and the relevant checks and paperwork had commenced. They would both be a good addition to the LGB.

#### 6. SAFER CODE OF CONDUCT TRAINING

Training was presented by Stuart Williams. The premise is that staff are vulnerable to allegations both in and out of school. Governors were given some scenarios, all of which were real and rooted in practice and they were encouraged to read the Federation Safer Code of Conduct policy. Fundamentally, the message is, if you feel uncomfortable, seek advice and always be transparent. This helps to minimise any risk.

#### 7. HEAD'S UPDATE – SLIDES

Kelly shared an update on the many lovely things the children have done. A staffing update was also shared.

## 8. FEDERATION TRANSFORMATION PLAN

The Federation Transformation Plan was shared with governors. Kelly Jackson said that it runs alongside the Primary Transformation Plan.

### SCORECARDS

#### Behaviour & Wellbeing

The data was shared and governors stated that everything looked stable, it was noted that new EHCPs had been awarded. The school now receives a monthly breakdown of funding, making it easier to track.

It was explained that all the support offered is shown, i.e., welcome group etc. More pupils need this and the school is good at recognising this.

Kelly Jackson suggested that it may be beneficial for Emma Hemming-Tayler to talk to governors about which needs some children are starting school with, this is definitely worse since COVID. It was added that the basics need to be in place before children can continue their school journey.

#### Predicted Outcomes

Kelly Jackson explained that the baseline figure related to the KS1 SATs and that everyone was working hard to get close to national figures.

## 10. AOB

There was no other business to discuss.

The meeting closed at 6.30pm

#### Date of next meeting

Tuesday 10 March 2026 at 5.00pm