



## MINUTES OF THE CATMOSE PRIMARY LGB MEETING

TUESDAY 6 MAY 2025, 5pm  
SCIENCE LAB

### PRESENT

Kelly Jackson, Rachael Coyne, Mark Tinker, Marianne Winn, Francesca Dul, Barney Thorne, Jane Ritchie-Smith and Beth Harding

### IN ATTENDANCE

Suzi Green (Clerk)

#### 1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

Mark Tinkler welcomed everyone to the meeting. Apologies were received and accepted from Stuart Williams.

#### 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 3. MINUTES OF THE MEETING HELD ON TUESDAY 21 JANUARY 2025

The minutes were agreed to be a true and accurate representation of the meeting and were signed by the Chair.

#### 4. MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no matters arising.

#### 5. CLERK'S UPDATE

Marianne Winn's term of office as a parent governor is due to end in July. The governing body unanimously agreed that they would appoint her to the local governing body for a further 4-year term and a parent governor election will be held in the new academic year.

#### 6. HEAD'S UPDATE – SLIDES

Kelly Jackson shared some pictures of the dance show, World Book Day and sporting teams. She also showed images from the Years 1 & 2 Easter Show, 'Rise and Shine' which had been a great success. Kelly Jackson also reported on the recent Hilltop Residential, which all of Year 4 and the majority of Year 5 pupils attended. The children had thrown themselves into all the activities and tried everything which showed great resilience. Bikeability would continue this year. A team was attending a hockey tournament and recently there had been a netball competition, which were through the Rutland Learning Trust sports agreement.

**Question: When will decisions be made regarding sports funding for next year?**

This has not yet been agreed.

Key Stage 2 SATs week is due and Mark Tinkler will carry out a monitoring visit in order to verify that the correct procedures were being followed.

## 7. FINANCE UPDATE – SLIDES

A finance update was shared with governors.

Kelly Jackson said she would try and arrange for the Chief Finance Officer to attend one of the local governing body meetings.

## 8. SCORECARDS

### Behaviour and Wellbeing

The attendance figure is currently at 97% which is above national. The school is working with a few families to help and encourage better attendance. A pupil had joined the school recently, making the current roll 209.

It was noted that the amount of activity passport badges being handed out has dwindled – this will continue to be a focus.

The behaviour, house points and SEN data was shared along with details of the Welcome Club which is having a positive impact. Pupils have also had the opportunity of taking part in a Pied Piper concert at De Montfort Hall.

### Predicted Outcomes

The Good Level of Development is fairly in line with the national picture, which was compared to the baseline assessment when pupils started in September.

The Year 1 phonics screening will take place soon along with some Year 2 pupils who needed to retest. The data for Year 6 is fairly comparable to national. Usually, for the Year 6 pupils there would be progress data which came from the Year 2 SATS, however, the current Year 6 were in Year 2 during COVID, so no testing took place. Therefore, there will not be a progress measure this year.

### Question: Governors queried if the school was due moderation in writing.

Yes, the school uses Northamptonshire for this. Writing is teacher-assessed and this is checked every few years.

### Question: Why is the writing score lower than national?

This is due to many things, for example, spelling for some pupils is poor, as is handwriting. The school is supporting the development of this.

### Teaching & Learning

Rachael Coyne explained that most of the observations had been done and they had demonstrated lots of strengths. This best practice had been shared in staff meetings as part of CPD.

Question - Governors asked about PINs (Partnerships for Inclusion of Neurodiversity in Schools) training?

Kelly Jackson explained that the school had shared their interest in this project and has offered to host parent workshops.

#### 9. SAFEGUARDING SCRUTINY PANEL FEEDBACK

Kelly Jackson and Sophie Dawson (HR Manager) had met with Mark Tinkler to carry out a wider scrutiny of safeguarding procedures. They had gone through the Single Central Record database which contains details of any adults who come into school, including any contractors or visitors. This was all done in an anonymised way and showed that the correct checks were being carried out. Mark explained that the procedures are very thorough and the tracking is superb.

Question - Governors mentioned that perhaps the case studies should be more random, and maybe they could suggest topics.

Kelly agreed to consider ways to do this at the next scrutiny panel review.

#### 10. HISTORY REVIEW FEEDBACK

The history review has been carried out and learning walks have been completed. The focus was part of the Ofsted area for improvement and helping pupils to recall what they learn. The intention was to make planning more robust. The school had looked at the curriculum and moved from Cornerstones to Maestro as it was more relevant. Rachael Coyne had updated the planning documents as teachers need to know what has been taught already and where the resources can be found. They had grouped lessons together and identified core knowledge and outcomes. They had also dropped in links and key vocabulary, so it was consistent throughout the school.

Question: Governors asked how often these would be reviewed?

The answer was quite regularly.

In terms of the impact in the EYFS, the big experiences provide opportunities to develop pupils' understanding of time, e.g., going shopping and then preparing a lunch. It was all about developing chronology, also the class had lots of pictures of the past and now, like the pupils as babies.

Rachael Coyne explained that each unit has its own knowledge organisers which explain what the pupils were covering. These are sent out to parents and also published on website.

Pupils' books show excellent evidence and staff had shared examples of this. The feedback from teachers was that Maestro was good, but some of the more exciting activities have been lost, e.g., taking part in an evacuation day. Therefore, they had added in more activities to help create the 'wow factor'.

Overall, pupils enjoyed history and can recall facts. They realise it is an important subject. The school wanted to have more events, trips and visitors to create that buzz and excitement. It was added that a history Super Learning Day was coming up soon, the history of Disney. The governors all said how good the review was.

### 11.A.O.B

Kelly Jackson mentioned the annual May Dance which will take place on Friday 23 May. Marianne Winn also gave some available dates where she could come in and talk to the pupils about challenging stereotypes and widening horizons.

The meeting closed at 6.20pm

Date of next meeting

Thursday 3 July 2025 at 5.00pm