



MINUTES OF THE LGB CATMOSE PRIMARY MEETING

TUESDAY 23 JANUARY 2024, 5pm

SCIENCE LAB

Present

Rachael Coyne, Marianne Winn, Barney Thorne and Jane Ritchie-Smith.

In attendance

Suzi Green (Clerk)

1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

In Mark Tinkler's absence, Marianne Winn welcomed everyone to the meeting. Apologies were received and accepted from Mark Tinkler, Kelly Jackson and Stuart Williams.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON TUESDAY 21 NOVEMBER 2023

The minutes of the meeting held on Tuesday 21 November 2023 were agreed to be a true and accurate record of the meeting and were signed by the chair.

4. MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising.

5. CLERK'S UPDATE

Kelly Jackson's performance review document was shared with governors so that they are aware of her key priorities. A letter from The Rt Hon Damian Hinds MP, Minister for Schools was shared with governors regarding school attendance.

Jane Ritchie-Smith was thanked for visiting classes and joining the Christmas lunch. An advert has been placed to try and recruit a new community governor.

6. SCORECARDS

Behaviour and Wellbeing

Rachael Coyne explained that attendance had dropped slightly from term 1, however, the figure is still above national. Kelly Jackson and Rachael Coyne are working with families to support good attendance and attendance letters had been issued where required. The school has in place ARNA (Anxiety Related Non-Attendance) support if required. Governors asked if there was any reason for the decrease in absence, it was explained that it was mainly due to winter illnesses.

Two new pupils had been welcomed to the school, with the number currently on roll at 209.

With regards to the CPOMS data, 96% of children do not have a behaviour log. The breakdown of results was cumulative and there had been a large decline in term 2. It was noted that referrals had spiked, but this might be to do with the time it takes for a referral. Also, it may be a further concern and not necessarily an entirely new log. Governors asked if there was a way to look at new numbers, this would be investigated. It was added that contact with external agencies was not solely related to safeguarding. There are no pupils currently on report. The number of foodbank referrals and activity passports awarded were shared, as well as the numbers of children receiving different levels of SEN support. The school is continuing to provide as much support as possible at no extra cost to families.

Predicted Outcomes for 2023-2024

Rachael Coyne explained that the GLD for this year should be in-line with national. The Phonics were predicted to be just slightly below, although many interventions were in place. With regards to Maths in Key Stage 1, two teachers are working on the data.

With regards to Key Stage 2 attainment and progress, there aren't any progress measures as there hadn't been any Key Stage 1 SATs due to Covid. Pixl is very useful, which gives a steer as to where results are heading. There would be a focus on GDS, which was part of the Transformation Plan.

7. SPORTS STATEMENT 2023-2024

Governors suggested that a list of sports equipment might be useful, but this would be difficult to track. It was proposed that the document could refer to a range of things to illustrate that Catmose Primary have more varied equipment.

Pupil Premium Statement 2023-2024

Governors stated that the issue was how the budget was evaluated, how it is spent and if it is worth it, they asked if there were other ways to make it clearer. Rachael Coyne explained that pupil progress meetings track progress, however, there are so many areas to look at, for example, academic and social. It would be difficult to rate the impact using a RAG system as one size does not fit all. Staff also see the information presented in the same format. Governors noted that the phases of SEN were really clear and easy to understand and they asked if it would be possible to share a figure which illustrates how many pupils are achieving against their target.

Action

Rachael Coyne advised that they would come up with a proposal with different ways to show the data. It would involve approximately 20 children and the school would need to look at how to compile reports.

8. POLICIES

The following policy was ratified:

- Catmose Primary Uniform

The uniform policy had been amended to reflect that blazers had been removed as a choice for Key Stage 1 children; it remained optional for Key Stage 2 children. There would also be more choice for parents in terms of suppliers. The governors asked if a grey skirt could be added as it was already allowed as part of the summer uniform. This would be actioned.

8. AOB

Governors discussed the attendance letter and asked who low attendance was shared currently. The clerk explained that it was shared with Rutland County Council and the Department for Education (as part of the census process).

Question: Can the Rutland primary schools' data for attendance be obtained from the local authority? This would be investigated.

Action – To send a message to parents reiterating expectations around attendance and also check the local data.

A school review morning will take place in Term 4 which will focus on reading and grammar. It will involve observations, learning walks, pupil voice and listening to children read. This would inform the Term 4 scrutiny panel and will be fed back to governors. It was added that that if any governors wanted to come in and look at all the evidence, then they would be very welcome.

An Ofsted area for improvement was to develop the wider curriculum subjects so that they are as well planned at the core subjects. This piece of work has been completed and will be shared with governors.

The meeting closed at 5.40pm.

Date of Next Meeting

Tuesday 12 March 2024 at 5.00pm