



MINUTES OF THE LGB CATMOSE COLLEGE MEETING

Thursday 7 December 2023, 4pm
John Clare

Present

Andrew Cross, Jane Evans, Emma Gautrey, Thomas Heath, Andrew Holt (Chair), Gary Marsh, Alex Mould, Clive Norgaard Morton, Briege Slattery, Stuart Williams (Principal).

In Attendance

Alex Emmerson (Vice Principal), Chris Wilson (Chief Finance Officer), Sheryl Wilson (Governance Professional).

1. Welcome, introductions and apologies for absence

Andrew Holt welcomed everyone to the meeting, apologies for absence were received and accepted from Martyn Rhowbotham.

2. Declarations of Personal Interest and Pecuniary Interest

There were none declared.

3. Minutes of the meeting held on 12 October 2023

These were signed as a true and accurate record.

4. Matters arising from previous minutes

Governors were reminded to complete their annual safeguarding and prevent training if they hadn't already done so.

5. Clerk's Business

Jane Evans was welcomed to the meeting as a staff governor, the appointment was approved by the local governing body.

Emma Gautrey's term of office as a governor had come to an end. Emma was willing to stand for another 4-year term. Trustees approved this appointment at the meeting earlier in the day.

Thomas Heath agreed to take on the role of the named careers governor.

Governors were given information on the newly designed National Governance Association (NGA) website for access to training courses and useful information.

6. Update from Resources

The annual accounts were presented at the Trust meeting earlier in the day. The audit had gone well with no identified issues. Thanks were given to Emma Dilks and the finance team for their work on the audit. The accounts, once signed, will be available on the website.

7. Scorecards

Behaviour

The behaviour scorecard was presented in a new format which included analysis of positive and negative behaviour entries in different groups, for example, free school meal children, K Code, EHCP, ethnic minority and gender. The data on serious incidents is captured, together with the number of suspensions and permanent exclusions. Governors commented that the new format was easy to interpret and informative.

Attendance

The College attendance figure is currently at 94% (national 92%). Stuart Williams confirmed that there is a lot of time and dedication given to students to help them attend College.

Year 8 Outcomes

The data for the Year 8 checkpoint is showing that students' results are as expected.

8. Safeguarding

An external review of safeguarding was undertaken for the College and the findings from the review were scrutinised in a separate meeting and minutes shared with the local governing body. Emma Gautrey met with Alex Emmerson to go through the DfE safeguarding monitoring checklist and the report was shared with governors. The safeguarding scorecard for last term was shared with governors and discussed.

9. Uniform

A review of the College uniform had been completed and a paper was presented to governors which included costings of potential new companies, including existing suppliers. The purpose of the review is to ensure best value for money and accessibility.

Overall, the recommendation was for Uniform Direct to supply the uniform. They are able to offer online shopping, supply to Downtown, Grantham and the existing supplier, Kids and More based in Oakham. They will also offer a pop-up shop on transition day. The blazer will become a more tailored jacket with a green trim and logo and will be phased in from September 2024 for Year 7 students. Years 8-11 will be able to continue to wear their uniform and only if replacements are needed will the new uniform come into effect for these year groups. Minor changes will be made to the sports kit, with the shorts and skorts not having logos.

Governors approved the changes and endorsed the proposal to ask Uniform Direct to supply the uniform.

10. College performance

Stuart Williams presented the Inspection Data Summary Report (IDSR) which had recently been released.

[Secondary - Catmose College - Compare school and college performance data in England - GOV.UK \(compare-school-performance.service.gov.uk\)](https://www.gov.uk/compare-school-performance)

The pupil base deprivation is recorded as well below average, which will be impacted due to Oakham School being in the same town.

The staffing figures are incorrect for the College as the figure is a total of the 3 schools within the Trust. In the academic year 2021/2022 the number of permanent exclusions was higher than the national average of 2. The subject entries confirm that the College offers a broad curriculum and it is worth highlighting that music is in the highest 20% of schools.

The Progress 8 score is positive, and overall, the College is above the national figure and in the top 17% of schools in the country. The only negative data is indicating that non-free school meal children are below national average. This is a key priority this year.

11. Complaints

Governors were made aware of the anonymised varying types of complaints that staff are currently dealing with.

12. Policies

The Admissions Policy for 2025 was approved by governors. The change to the policy is that the Published Admissions Number for September 2025 will be 240 as opposed to 210.

Date of Next Meeting

Thursday 8 February 2024, 4pm