



MINUTES OF THE FEDERATION TRUST MEETING

Thursday 18 May 2023, 8.15am
Central Services

Present

Andrew Cross, Emma Gautrey, Rob Guthrie, Sam Hearth, Andrew Holt (Chair), Lindsey Madeley-Harland, Alex Mould, Martyn Rhowbotham, Clive Norgaard Morton, Mark Tinkler, Stuart Williams (Executive Principal).

In Attendance

Oliver Teasel, Kelly Jackson, Natalie Ray, Sheryl Wilson (Governance Professional).

1. Welcome introductions and apologies for absence

Andrew Holt welcomed everyone to the meeting. Apologies for absence were received and accepted from Guy Magrath.

2. Declarations of Personal Interest and Pecuniary Interest

There were no declarations of personal or pecuniary interest.

3. Minutes of the meeting held on Thursday 2 February 2023

The minutes were signed to be a true and accurate record.

Minutes of the Extraordinary Trust meeting held on Thursday 27 April 2023

The minutes were signed to be a true and accurate record.

4. Matters arising from previous minutes

There were no matters arising from the previous minutes.

5. Governance Professional

Alex Mould has been a Trustee for a number of years and it was proposed that she joined the Resources Committee. Trustees unanimously agreed this appointment.

6. Evaluating Board Diversity

The Department for Education (DfE) recognises that diversity is important and would like trusts to be increasingly reflective of the communities they serve. Trusts are encouraged to collect and publish diversity data. A discussion was held and it was agreed that trustees will be asked to complete the NGA diversity indicators form and return to the governance professional. A further discussion can then be held at the next meeting.

7. Skills Audit

All trustees had completed the skills audit questionnaire and scores had been collated, which will form part of next year's transformation planning. A further meeting on strategic leadership will be scheduled in the new academic year.

8. Head of School Update – Harington School

Oliver Teasel reported that Year 13 students have begun their A levels with Year 12 students preparing for mock examinations. To date, there had been 290 applications received for the new academic year and this should equate to 170 admissions.

In the recent Rutland debating competition hosted by local MP Alicia Kearns in Parliament, Harington finished in second place. The Young Enterprise committee won the regional round with their draught excluders and Doc.Soc. hosted a meet the GPs evening. Year 12 students have been busy improving Harington's electric car during the winter months, with the updates being so successful, that they won in their class at their first race of the season at Mallory Park.

Head of School Update – Catmose Primary

Kelly Jackson confirmed that Key Stage 2 SATs had completed with Key Stage 1 SATs currently taking place. The School will host their May Dance on Friday 26 May and trustees were invited to attend. Kelly Jackson has begun the transition work for pupils leaving their primary schools ready to start at the College in September.

Work on the curriculum has also been ongoing, with a progression document created and shared with staff.

Question: Are there any plans for a summer school?

There is no funding for this, a summer school was held for one week in the holidays just after the pandemic. There are no plans for this moving forward.

Principal's Update – Catmose College

Stuart Williams advised that the Year 11 exams have started well. Year 11 students were treated to afternoon tea in the restaurant before the start of their exams and this was enjoyable for all.

An Incident Management Team has been set up and meetings have been held to discuss how best to support students who are passing out.

Rutland County Council have recently had a visit from Ofsted to review their SEND provision. As part of the inspection, the College was chosen to meet with the inspector where they met with all SENCOs and students.

This is the second year of recovery since the pandemic, Stuart Williams stated that he was very keen for everything to get back to where it was before the pandemic. Trips and the Duke of Edinburgh's Award have started again and recently the College and Harington School put on an outstanding performance of Legally Blonde, with many students performing, supporting the tech team or being part of the orchestra.

An enthusiastic student reporting team have made a great start to reporting on College life, with a designated area on the website showcasing their work:

<https://www.catmosecollege.com/student-connect2/> The process for recruiting Head Students for the new academic year will take place in Term 6.

9. Capital Build Update

The new build is going well, it is now weather sealed and on 21 June there will be a topping out ceremony.

10. Policies

The following policies were ratified by trustees and a document detailing the amendments was circulated prior to the meeting:

- Federation Staff Prevent
- Federation Staff Development
- Federation Student Non-Examination

Date of next meeting

Thursday 6 July 2023 – Trust meeting 8.15am

Trustees who do not sit on a local governing body, were encouraged to attend one of the school's local governing body meeting on Thursday 6 July.