



## MINUTES OF THE FEDERATION TRUST MEETING

Thursday 13 October 2022, 8.15am  
The Gallery

### Present

Emma Gautrey, Rob Guthrie, Sam Hearth, Andrew Holt (Chair), Guy Magrath, Alex Mould, Clive Norgaard Morton, Stuart Williams (Executive Principal).

### In Attendance

Oliver Teasel, Kelly Jackson, Sheryl Wilson (Clerk).

#### 1. Welcome introductions and apologies for absence

Andrew Holt welcomed everyone to the meeting. Apologies for absence were received and accepted from Natalie Ray and Martyn Rhowbotham.

#### 2. Declarations of Personal Interest and Pecuniary Interest

There were no declarations of personal or pecuniary interest.

#### 3. Minutes of the meeting held on Thursday 15 September 2022

The minutes were signed to be a true and accurate record.

#### 4. Matters arising from previous minutes

There were no matters arising from the previous minutes.

#### 5. Clerk's Business

The following was discussed and agreed to the existing governance structure:

##### Trust

- 1) Mark Tinkler to become a Trustee (Director from Catmose Primary LGB)
- 2) Appoint Sam Hearth as a Co-opted Director (Appointed by the Trust)
- 3) Emma Gautrey is a Co-opted Director appointed by the Trust for another 4-year term, therefore there is a vacancy for a Director from Catmose College LGB and Andrew Cross's skills and experience would be beneficial. This will be discussed at the Catmose College local governing body meeting later in the day.
- 4) Potential new trustee - Lindsey Booth will meet with the Chair and Principal.

##### Resources

- 1) Appoint Mark Tinkler (Director from Catmose Primary LGB)
- 2) Appoint Andrew Cross to Resources – (Director from Catmose College LGB)
- 3) Sam Hearth has resigned from the Resources Committee, but will remain as a Trustee.
- 4) Guy Magrath has been appointed as Vice Chair of the Resources committee for this academic year with Emma Gautrey as Chair of the Resources committee.

### Catmose Primary

- 1) Sam Hearth has resigned as a governor and chair of Catmose Primary local governing body.
- 2) Mark Tinkler has been appointed as Chair of Catmose Primary LGB (appointed by the local governing body).
- 3) Marianne Winn (Parent Governor) has been appointed as Vice Chair for this academic year.
- 4) Recruitment campaign required for primary governors who are not parents.

### Catmose College

- 1) Vacancy for Director from Catmose College LGB (due to Emma Gautrey moving to appointed by the Trust) (Andrew Cross will take this position).
- 2) SEND Governor – Clive Morton
- 3) Pupil Premium Governor – Alex Mould
- 4) Safeguarding Governor – Emma Gautrey

### Harington School

- 1) Two new parent governors onboarding and induction process is being completed: Tony Nice and Tiffany Arnston.
- 2) Nicholas Davenport has resigned who was appointed by the Harington School Local Governing Body. A discussion will be held with UCC for another potential governor from their governing body.

## 7. Policies

The following policies were ratified:

- Federation Staff Recruitment Policy
- Federation Teachers' Pay Policy
- Federation Academy Pay Policy
- Federation Staff Leadership Pay Policy

## 8. A.O.B

The below School Governance Update Link was shared with Trustees.

[School governance update: September 2022 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/news/school-governance-update-september-2022)

### Date of next meeting

- Catmose College Governors' Day – Thursday 10 November. Afternoon session on Ofsted training open to all governors and trustees.
- Trust Meeting - Thursday 8 December 2022, 8.15am Audit and Scrutiny Risk Assessment Committee – Thursday 8 December 2022, 11am