



## MINUTES OF THE FEDERATION RESOURCES TRUST MEETING

Thursday 13 October 2022, 9.00am  
The Gallery

### Present

Emma Gautrey (Chair), Rob Guthrie, Andrew Holt, Clive Norgaard, Guy Magrath, Stuart Williams (Executive Principal).

### In Attendance

Kelly Jackson, Oliver Teasel, Sheryl Wilson (Clerk)

#### 1. Election of Chair and Vice Chair

The committee unanimously approved the appointment of Emma Gautrey as chair and Guy Magrath as vice chair for this academic year.

#### 2. Welcome introductions and apologies for absence

Emma Gautrey welcomed everyone to the meeting. Apologies of absence were received and accepted from Natalie Ray and Martyn Rhowbotham.

#### 3. Declarations of Personal Interest and Pecuniary Interest

The clerk declared an interest in the support staff annual leave agenda item.

#### 4. Minutes of the meeting held on Thursday 7 July 2022

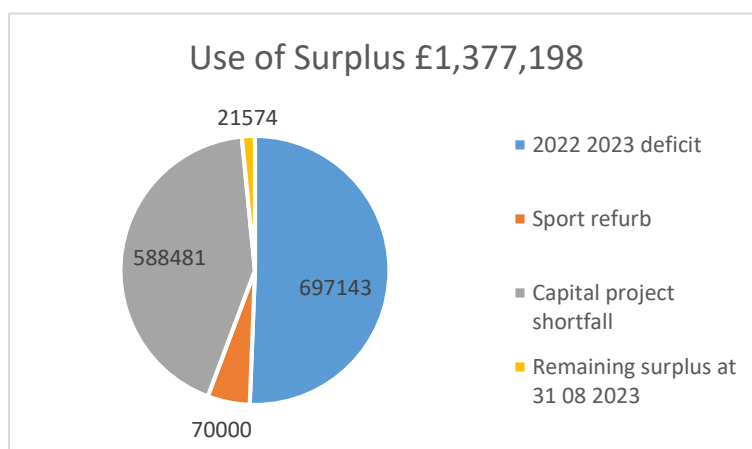
The minutes were signed as a true and accurate record.

#### 5. Matters arising from previous minutes

There were no matters arising from the previous minutes.

#### 6. Financial Reports

Trustees were presented with a report detailing the use of the Trust's surplus. At the Extraordinary meeting in September, trustees discussed the difficult financial position of the Federation in 2022-2023 and agreed priorities for expenditure. If all the proposals were agreed, the worst position for the Federation would be that only £15k of the surplus would be remaining.



- 2022-2023 deficit £697,143

The in-year deficit forecast as at 30/09/2022 reflects the building in of the Pay Award for all staff and reflects the performance review movements. It is this figure that we can continue to make steps towards erosion during the year. The government has announced an Energy support programme for October 2022 to March 2023 inclusive, although the brokers are still trying to calculate the detail.

#### Sport refurbishment - £70,000

There is £150,000 in a committed grant plus the £70,000 of the Federation's funds to invest into a refurbishment of the old sports centre facilities to provide additional changing facilities for students. The facilities have not been expanded since opening the new College, which was built to accommodate only 900 students.

- Capital project shortfall £588,481 (with Trustee permission that this can rise to a Federation cost of £600,000).  
Planning permission has been submitted (with some caveats on the build) and the cost plan is being finalised. It is the intent to contact the local authority to see if any additional funding can be sought by them in these unique circumstances.

#### Question: How much of the pie chart is apportioned to energy and staff costs?

Action: work will be done on this to provide further separation of the two costs. In addition, the pie chart would be available to trustees at each meeting to enable them to review the changes. (NR)

#### Question: Do schools benefit with economies of scale from joining larger trusts?

Sometimes the diseconomies can outweigh the economies of scale and for some schools they lose a proportion of their budget by joining a large trust.

Emma Gautrey signed the BACS payments report over £30,000 and the Principal's credit card for the annual fee.

### 7. Support Staff Holidays

The clerk left the room whilst this discussion took place. For support staff who work all year round and request additional annual leave to that of 30 days, (from September 2023 this will increase to 31 days), Trustees agreed that this will be written into the policy which will be updated to reflect this change. Staff on the leadership scale are currently able to apply for voluntary annual leave and can opt to elect to have their annual salary reduced by one week's pay. Support staff will be offered a similar option.

### 8. Capital update

Planning permission has now been approved and Sport England have withdrawn their objection. The contract for the cost plan is not yet confirmed. The order for the sports hall refurbishment has been agreed and signed.

## 9. Staffing Update

The following vacancies have been appointed to:

- Teaching Assistant (x4)
- Facilities Management Officer (internal)

Current vacancies include:

- Senior Teaching Assistant
- Teaching Assistant
- Teacher of PE

Staff attendance remains high and staff observations for the past academic year were over 90% with either good or outstanding grades.

## Diary Dates

Resources – Thursday 8 December 2022, 9.15am

Audit and Risk Assessment Committee – Thursday 8 December 2022, 11am