



## MINUTES OF THE LGB CATMOSE COLLEGE MEETING

Thursday 7 July 2022, 5pm  
John Clare

### Present

Andrew Cross, Judith Gilboy, Thomas Heath, Andrew Holt (Chair), Simon Mellors, Clive Norgaard Morton, Alex Mould, Briege Slattery, Stuart Williams (Principal).

### In Attendance

Alice Beckwith, Alex Emmerson, Claire Pugh, Hannah Williams, Natalie Henry-Oliver, Rob Mulvey (Federation Member), Sara Kane (Clerk).

#### 1. Welcome, introductions and apologies for absence

Apologies for absence were received and accepted from Gary Marsh, Martyn Rhowbotham and Emma Gautrey.

#### 2. Declarations of Personal Interest and Pecuniary Interest

There were none declared.

#### 3. Minutes of the meeting held on Thursday 19 May 2022

These were signed as a true and accurate record.

#### 4. Matters arising from previous minutes

There were no matters arising.

#### 5. Clerk's Business

Gary Marsh's term of office has come to an end, he was originally appointed by the Catmose College Local Governing Body. Governors unanimously agreed that Gary will be appointed to the governing body for another 4 years.

This is the last meeting of Judith Gilboy who has resigned from the local governing body after many years of service.

Governors were reminded to complete the annual register of business interests' form and the dates of the meetings for the academic year 2022-2023 were circulated.

A scrutiny panel on governance had been held in May with trustees and the notes from the meeting were shared. Action points from the meeting were relayed to governors.

#### 6. Catmose Challenge

Stuart Williams presented the Catmose Challenge. The focus this year in College had been recovery following the pandemic and the Catmose Challenge had been launched to Year 7 students in February to support with transition and to encourage them to engage in the world around them both in and out of College. The challenges are split

into arts, culture and sport and are assessable to all students. The introduction of the Catmose Challenge will also support tutor reports to provide a reflection on the wider life of the individual student. The Catmose Challenge has been targeted to those students with keyworkers, the DSP provision and Pupil Premium. The majority of the challenges can be completed in College; however, some require parental engagement.

Hannah Williams joined the meeting.

Students at Catmose have the opportunity to earn badges for achievements, there is now also a Catmose Challenge badge to achieve. There are a number of methods that the College uses to provide recognition for achievement, for example, postcards, badges, the Principal's commendation and house points. Over 18000 house points have been awarded to students this year. An Awards ceremony will take place to recognise students who have achieved the highest grade in each subject.

**Question: Is the uptake different in different form groups?**

Hannah Williams explained that work will be done to streamline the data capture to ensure that it is easily accessible for form tutors to complete.

Hannah Williams left the meeting.

## 7. Art Subject Review

Stuart Williams referred to the previously circulated document of the Art Subject Review. Last year's GCSE grades were based on Centre Assesed Grades and therefore the grades nationally are not a true representation.

The Art curriculum is well designed with strong teaching and a high number of Year 9 students are choosing to study Art at GCSE despite the national decline in studying the subject. Recently engineering has also been added to the Art and Design offering at the College. The behaviour management incidents recorded in Art were reflective of the issues across the College. A behaviour management flowchart had been introduced to the team to enable signposting for behaviour incidents.

**Question: Are there bigger issues with behaviour in Art?**

It was reported that there are no more behaviour incidents in Art than in other subjects across the College.

**Question Do students that don't perform as well in academic subjects perform well in Art and Design?**

It is important that students receive a tailored curriculum to play to their strengths and academic abilities. GCSE options in BTEC Art and Engineering have recently been introduced. Often some students perform better in practical subjects than academic subjects, however some of the most academic students also chose art-based subjects. Stuart Williams explained that the pathways available to students are fluid.

## 8. Equality, Diversity and Inclusion

Natalie Henry-Oliver was welcomed to the meeting to present the updated Equality, Diversity and Inclusion Policy. She highlighted the key areas of the previously circulated policy. Staff from across the three schools have been involved in writing the policy. The importance of governors being aware of the policy was reiterated.

The Federation is keen to celebrate and support the diversity of all students.

**Question: Has there been any concerns from parents about any equality and diversity celebrations in College for example Pride?**

The College has received a lot of support from parents and the feedback around inclusivity has been positive. Across the Federation the three schools have gender neutral uniform policies. Equal value is embedded in everything that the Federation does and the voices across the student body are heard.

The governing body formally ratified the policy.

Alex Emmerson left the meeting.

## 9. Update from Resources

Stuart Williams reported that the financial report to Resources covered current forecast out turns mainly. The College is forecasting an out turn of recurrent funding of a deficit of £103,029 (versus the original budgeted deficit of £179,334) which is an improved position. This is due to staffing movements, and additional small grants.

The capital deficit is currently £289,674. This is mainly due to significant IT purchases, which were agreed early in the financial year as part of the Development Plan priorities. This final figure may change as if some awaited goods do not arrive in August, they will be accounted for next year. The College also may look at journaling some expenditure items to the Capital Student Expansion Project – but is waiting for project costs at this time from the contractor.

Therefore, the current forecast out turn in-year is £392,703 deficit (original budget was £158,181 overall deficit, but excluded the TP investments).

The 2022/23 final budgets will be issued when they have been settled with the ESFA (deadline is 24 July), but an in-year deficit is currently forecasted. The current and future year deficit are accommodated by the large brought forward surplus. This will be used to develop the sports changing facilities in the old sports centre and to cover the likely shortfall in the new build block.

At the meeting images were presented of the new block being built at the College to accommodate future student increases. Recent staffing movements were also covered.

## 10. SEN Information Report

Claire Pugh reported that there were no major updates, the staffing of the team had been updated due to maternity leave.

## 11. Scorecards

### Behaviour and Welfare

Stuart Williams presented the behaviour and welfare scorecard and reported that there had been no major change from the last meeting. Diverse groups have been split on the score card, which enables any significant issues to be highlighted and the data is presented in a more user-friendly way. Any serious incidents with regards to aggressive behaviour are dealt with accordingly.

#### Question: Is there support for teachers subjected to abuse?

There is counselling available to staff if they wish to access this.

### Attendance Scorecard

Attendance currently stands at 94% with the national figure for attendance at 88%. The high percentage of attendance at the College is partly due to the support that had been in place for students during the pandemic. Support is also available for students that struggle with attendance, the College also works closely with the local authority. Long-term absences tend to be related to anxiety, mental health and school refusers.

#### Question: Are absences for school refusers unauthorised?

Not if there is medical evidence.

#### Question: How many students on roll are school refusers and therefore are home schooled?

Currently there are five students on roll who are home schooled.

It was explained that the local authority provides home schooling but they remain on roll. Some students have reintegrated and some have also been taken off roll as their parents have decided to home educate.

Ten students will be leaving the College this year due to a variety of reasons, including home tutoring. These places are quickly filled from the waiting list for a school place.

### Teaching and Curriculum

Alice Beckwith advised that there had not been much change since the last governors meeting. 43% of lessons had been judged as outstanding and 90% had been judged as good or better.

### Outcomes

Claire Pugh presented the information for Year 9 and Year 8.

#### Year 9

Within the recent checkpoint 79.4% of students were working at target or above.

#### Year 8

Progress in Year 8 is pleasing, intervention in terms of tuition is taking place, those students working below their target grades are receiving bespoke intervention or tuition. The Year 8 cohort is achieving just below the target.

## 12. Policies

The following policies were ratified by governors:

- Student Attendance and Inclusion
- Child Protection Policy
- First Aid Policy

## 13.A.O.B

Stuart Williams gave an update on the mobile phone ban and referred to the previously circulated results of a recent survey along with documentation which had also been shared with parents and staff.

The majority of staff agree with maintaining the ban on mobile phone use in College as they have seen the positive impact of the removal of mobile phones, 73% of parents also agree with keeping the ban. Unsurprisingly the majority of students do not support the ban.

Students are allowed to bring their phones onto the premises but they must be kept out of sight at all times. If a phone is seen in College it is confiscated and kept with Client Services for the day, if the use continues, parents are asked to collect the phone or students are asked to complete a catch up. Students have been overwhelmingly compliant.

Governors agreed to the continuation of the mobile phone ban in College as from the support and information provided it was clear that the ban was having a positive impact of the education and behaviour.

### Date of Next Meeting

Catmose College Local Governing Body meeting - Thursday 13 October 2022, 4pm