



MINUTES OF THE FEDERATION TRUST MEETING

Thursday 9 December 2021, 3pm
The Gallery

Present

Ian Dodd, Emma Gautrey, Rob Guthrie, Andrew Holt (Chair), Guy Magrath, Alex Mould, Clive Norgaard Morton, Martyn Rhowbotham, Stuart Williams (Executive Principal).

In Attendance

John Harrison, Kelly Jackson, Natalie Ray, Sheryl Wilson (Clerk).

1. Welcome introductions and apologies for absence

Andrew Holt welcomed everyone to the meeting. Apologies for absence were received and accepted from Sally Kirkby and Sam Hearth. Clive Norgaard Morton was welcomed to his first meeting. Clive was nominated by the Catmose College Local Governing Body at the meeting on 14 October 2021 to join as a trustee and member of the Resources committee.

2. Declarations of Personal Interest and Pecuniary Interest

There were no declarations of personal or pecuniary interest.

3. Minutes of the meeting held on Thursday 14 October 2021

The minutes were signed to be a true and accurate record.

4. Matters arising from previous minutes

There were no matters arising from the previous minutes.

5. Sign off of annual accounts

The auditors had presented the annual accounts to the Resources committee earlier in the day. Trustees were then presented with the accounts for final sign off. Trustees commented that they were a good set of accounts which were a credit to the senior leadership team and finance team for good management.

6. Catmose College Expansion

Confirmation has been received from the Regional Schools Commissioner that the College can expand, subject to planning permission. Work has started on the building previously occupied by Brightways with the anticipated completion date of Easter. It is hoped that the pre-planning application is submitted to Rutland County Council before the Christmas break with an outcome received before Easter.

It is possible that the College will not fill the Year 7 admissions of 240 in September 2022 and therefore the marketing strategy will be reviewed for admissions in 2023.

Question: Is the funding for the expansion project on the condition that 240 students will be admitted into Year 7 in September 2022?

No, however, it is a condition of offering 240 places.

7. Policies

The below policies were ratified by Trustees.

- Federation Lost Child Policy
- Federation Prevent Policy
- Federation Supporting Students with Medical Conditions
- Federation DBS Policy
- Federation Staff Recruitment and Selection Policy
- Federation Staff Dress Code

Question: In the Federation Staff Recruitment and Selection Policy, there is a sentence added that members of the armed forces community will automatically be offered an interview provided they meet the essential criteria – what is the reason for this?

Stuart Williams advised that the College has received the Defence Employer Recognition Scheme (ERS) Bronze and Silver Awards which recognises the intent to support ex-military personnel with job applications and to offer them an interview.

8. A.O.B

Trustees were made aware that a Governors' Hearing Panel had been convened for a Stage 4 complaint, governors had rejected the complaint.

Trustees approved the proposed date of the schools within the Federation being closed on Friday 11 February 2022 in lieu of the Queen's Platinum Jubilee extra bank holiday. It was hoped that this extra bank holiday could have been added onto the May half term break week, however, this clashed with exams.

The Federation now has sole use of the Astro turf pitch. The pitch has had substantial repair work done. Stevenage Leisure were asked if they would like to contribute to the cost, however they declined and they have agreed that they will not use the pitch.

Question: What is happening to the swimming pool which is on the Catmose Campus?

There is to be a cabinet meeting on Friday. The Federation will also take legal advice in terms of the leases.

9. Date of the next meeting

Thursday 24 March 2022, 3pm