



MINUTES OF THE HARINGTON SCHOOL
LGB MEETING HELD ON
THURSDAY 6 MAY 2021 FROM 8.15AM

Present: Rob Guthrie (Chair), John Harrison (Head of School), Peter Moody, Andrew Wright, Dyl Powell, Briega Slattery, Margaret Miles, Tessa Leuchars, Henry Price, Matthew Holt, Andreas Menzies, Liz Birchall, Jay Banerjee
Absent: Geoff Thompson
In attendance: Sara Kane (Clerk)
Phil Dalby

1. **Welcome, introductions and apologies for absence**
Rob Guthrie welcomed governors to the face-to-face-meeting. Margaret Miles, Briega Slattery, Matthew Holt, Tessa Leuchars newly appointed governors who had not attended a face-to-face meeting gave introductions.

It was explained that Phil Dalby would join the LGB appointed by Leicester University and that Peter Moody had been reappointed to the LGB by appointment of the Trust.

Apologies were received and accepted from Ben Solly and Stuart Williams.
2. **Declarations of interest**
None.
3. **Minutes of the meeting held on Thursday 11 March 2021 and matters arising**
The minutes were agreed as a true and accurate record.

There were no matters arising.
4. **Clerk’s business**
Terms of Reference
Governors attention was drawn to the previously circulated documents. The composition of the Harington LGB has been amended as agreed by the Trust. In future each of the partner schools will appoint one representative to the LGB rather than two.

Question: The terminology in the document refers to “he”, should this be gender neutral? It was explained that this is the legal wording advised by the solicitor when drawing up the documentation and a definition is included in the front of the document.
5. **Head of School Report**
Governors attention was drawn to the previously circulated document. The following points were discussed.

Year 13 Centre Assessed Grades

Action

Year 13 students are working hard, they will begin the key assessments week commencing Monday 17 May. The assessments will take place under examination conditions in classrooms at the school.

Year 12 Mock Examinations

Year 12 will sit mock examinations. These will take place in June.

Head students

John Harrison reported that the school is in the process of recruiting head students for next year. This process involves an application, interviews and hustings. A high number of applications have been received. There will be two head students appointed, two deputies and senior roles in topics such as sports and charities.

Admissions

The school is continuing to communicate with prospective students. Termly subject emails are being sent, the first was sent at the end of last term. Transition material will be shared with two partner schools to be distributed to their Year 11 cohort.

Induction

Induction usually take place over two days, however due to the number of applicants and the need to minimise numbers on site due to Covid, this year students will be invited to attend an allocated induction day. These days are scheduled to take place later than usual following government guidance, (29 June and 1 July) Transport information will shortly be circulated also which should give an indication on predicted numbers.

It was reported that this year A Level and GCSE results days will fall in the same week (week commencing 9 August 2021)

Question: What are other providers offering in terms of induction and transition?

We are not aware of any other local providers offering induction or any taster sessions. It is felt that offering the taster sessions provided a good opportunity for prospective students to visit the school.

Staffing update

Last week a Deputy Head of School was appointed. This position will commence in September. It was reported that the field of candidates was strong and the rigorous process took place over two days. An internal candidate was recruited Natalie Henry-Oliver who has whole-school experience both from working at Catmose College and as the Science lead at Harington along with previous roles.

Question: Are there any other staffing changes – No other changes

Safeguarding Concerns

John Harrison reported that there were no safeguarding concerns to report.

Apprenticeships

Governors were keen to see that the School is supporting students who wish to explore apprenticeships. It was reported that Helen Jackson is leading on apprenticeships for the school and is promoting available opportunities to students. There is a focus on apprenticeships in school on Thursday. Due to the current climate, events are often virtual but it is hoped that the school will be able to invite speakers in during the next academic year.

Question: A UCAS report is provided for university applications, is there nothing similar for apprenticeships? John Harrison explained that UCAS generates a monthly report, unfortunately there is not generated report for apprenticeships, however he will provide a report and the next meeting.

John
Harrison

Attendance

Staff attendance is strong following the pandemic. 96% of students are in school full time, however a few students have asked to just attend when they have lessons due to the specific circumstances at home (e.g. a vulnerable family member) plications at home. John Harrison explained that he has tended to support these requests.

Question: Has there been any recent cases of Covid in school? It was reported that there has been no positive cases of Covid since March at the School.

Question: How many students are taking part in testing?
The vast majority of students are carrying out bi-weekly lateral flow tests. Only a small number have not given consent. Staff are also conducting bi-weekly tests.

6. Centre Assessed Grades Policy

It was reported that the policy circulated at the last meeting had been amended in accordance with government guidance issued following the last meeting. Governors attention was drawn to the amendments.

Question: Is moderation carried out internally? John Harrison explained that the moderation was internal, however being part of a Federation means that there is a high number of experience subject specialists to moderate work.

Question: Is it felt that Centre Assessed Grades will be used in the future? John Harrison explained that it is expected that the system will return to examination boards and examinations, however we are awaiting further information from the government.

Question: Is there government guidance on grade inflation? John Harrison explained that no guidance had been published, however grades will be in-line with the previously published examinations data 2017-19 available and historical trends will be analysed.

Question: Should the policy name the Head of School? John Harrison reported that he is named for accountability, this is a legal requirement.

Question: Should any references be gender neutral as opposed to him/ he? This is legal wording as agreed with the Federation's solicitor.

7. Policies for Approval

Governors attention was drawn to the policy overview document which detailed any amendments.

The below policies were ratified by the governing body.

- Assessment and Reporting
- Careers
- Curriculum
- Home School Agreement
- PHSE
- SEND

8. Any other Business

There were no items of any other business.

Key Dates

Term 6: Thursday 1 July 2021, 5pm