



## MINUTES OF THE LGB CATMOSE COLLEGE MEETING

Thursday 14 May 2020, 11AM  
Via Microsoft Teams

### Present

Emma Gautrey, Andrew Holt (Chair), Gary Marsh, Simon Mellors, Alex Mould, Rob Mulvey, Clive Nørgaard Morton, Martyn Rhowbotham, Briega Slattery, Stuart Williams (Principal).

### In Attendance

Alice Beckwith, Alex Emmerson, Claire Pugh, Sheryl Wilson, (Clerk).

#### 1. Welcome, introductions and apologies for absence

Andrew Holt welcomed everyone to the meeting. Apologies for absence were received from Judith Gilboy.

**Absent:** David Evans

#### 2. Declarations of Personal Interest and Pecuniary Interest

None

#### 3. Minutes of the meeting held on Thursday 13 February 2020

These were signed as a true and accurate record.

#### 4. Matters arising from previous minutes

None

#### 5. Clerk's Business

Trustees were asked to complete, sign and return the Register of Business Interest form in preparation for the annual accounts.

#### 6. Update from Resources

Financially the Federation is in a good position. There are notes of caution on the catering and transport budgets, however, the government is allowing the Federation to claim grants up to £50,000 for the College and £25,000 for the Primary for additional funds. Details of these grant applications and eligible compensation items are not yet released, (they are expected late June). The sports centre is closed, which is a significant saving each month on the utility bills.

The Finance Team are currently working through cancelling residential trips and obtaining refunds.

## 7. College response to closure

Prior to the meeting, a link had been shared with governors detailing the student survey responses regarding working from home. Teachers have adapted well to setting work remotely and some staff are doing live lessons. Preparations are underway for a partial return for Year 10 students in line with government guidance. It is intended that Year 10 students will sit their mock examinations towards the end of Term 6. There has been a large proportion of vulnerable and key worker children attending the College throughout lockdown.

## 8. Scorecards

**Behaviour** – Claire Pugh presented the Behaviour Scorecard, explaining that the Pastoral Team had done a lot of work with individual students in Year 8. The College was monitoring the attendance figure of 95%, and were able to explain reasons for absent students.

### Teaching and Curriculum (ABW)

Alice Beckwith confirmed that up to when schools closed, lesson observation ratings were on the whole good with a combination of good and outstanding.

### Student Outcomes

Stuart Williams explained the process for submitting GCSE grade predictions to the exam boards and the work that teachers, team leaders and senior leaders are currently undertaking. The Federation has subscribed to the Fisher Family Trust (FFT) which produces a report on the predicted grades and will assist with the final analysis of grades.

### Question: Is there a suggestion that students will be able to sit an exam in October?

Yes, the advice at the present time is that students will get their results in the usual way in the summer, if they are not happy with those results, they can sit an exam in October and keep whichever grade is better.

**Question: What are other schools doing if they do not subscribe to the FFT for their results to be analysed before submission?** No guidance or confirmation has been received from other schools as to what method they are using.

A letter had been sent to external candidates (following the advice from exam boards), stating that it would not be possible for the College or Harington to submit a predicted grade. External students could not be ranked within the ranking of internal students as assessments, teacher predictions and coursework would not be aligned. External candidates would have the option of sitting the exams in October, and there are 6 centres set up for external candidates.

Governors agreed the process that the College was undertaking to submit grades to exam boards was fair and rigorous and permitted Stuart Williams as Head of Centre to continue with this process.

Year 10 Checkpoint 2 (March) – Alex Emmerson advised that the Year 10 data was positive which was accumulated two weeks before lockdown.

#### 9. Sports Review

A sports review for the College and Harington was completed in Term 3. Initially a meeting took place between the Team Leader for Sport and the link Vice Principal. The Year 11 data was analysed together with assessment data of Years 7 – 11 which fed into the schemes of work. Areas of development and strengths were highlighted. KS4 structures of curriculum in OCR and GCSE will be a focus, together with control of behaviour management in the larger GCSE groups. Another key priority is to ensure consistency of folders with groups working side by side and the offering of recreational sport in KS4. Students should be made aware of the importance of sport in maintaining a healthy lifestyle.

#### 10. Catch-up Funding Review

The paper on the catch-up funding review for 2018-19 was distributed to governors prior to the meeting. Alex Emmerson confirmed that the College continues to judge itself as outstanding across the curriculum area. The desired outcomes and costs associated had been fulfilled. Governors approved the report.

#### 11. Pupil Premium Review/SEND Information

Alex Emmerson stated that the Pupil Premium Review for 2018-2019 demonstrated that progress for Year 11 students is strong.

Governors approved the Pupil Premium Review and the SEND Information report, both of which will be published on the website.

#### 12. Practice Learning Briefs

A final report following an alternative case review was shared with governors for future reference.

#### 13. Policies

The below policies were discussed and ratified by governors, a detailed overview of policy amendments had been shared prior to the meeting.

- Attendance and Inclusion
- Behaviour Management
- Careers and Guidance
- Curriculum
- Exclusion (Federation) – (Approved at Resources level, each of the LGB within the Federation should read and be aware of the policy).
- Examinations
- Home College Agreement
- Provider Access
- SEND
- Uniform
- Vocational Course

#### 14.A.O.B

Dfe Visit – A trust review letter was shared with governors following the annual visit by representatives from the DfE. Governors were pleased to learn that the DfE confirmed the Federation is in a strong position financially and the academies are doing well. They had noted consideration should be taken into account of taking on a new school and referred to the governance structure, in terms of adding another level of members above trustees. Governors recognised the difficulty of recruiting in this category, a longer discussion will take place at the next trust meeting.

**Question: With the current pandemic, is it anticipated that the intake in September will be affected?** Appeals will be dealt with by paper only. The College is already over PAN as Leicestershire County Council have advised the College that they will need to include 3 SEN children.

Stuart Williams explained that there was a vacancy on the Harington Governing Body, and the position should be appointed by the Catmose College governing body. Governors unanimously agreed that Briege Slattery should be appointed to this position at the next LGB Harington meeting.

On behalf of the governing body, the Chair acknowledged the outstanding work staff were doing in the current pandemic.

#### Date of next meeting

Tuesday 2 July – time and venue to be confirmed.

The meeting closed at 12.30pm.