



MINUTES OF THE CATMOSE PRIMARY
LGB MEETING HELD ON
26 NOVEMBER 2019 5PM

Present: Kelly Jackson, Rachael Coyne, Sally Kirkby (Vice Chair), Mike Cumming, Adam Lowe and Barney Thorne.

1. **WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

Sally Kirkby welcomed Barney Thorne and introduced him to those Governors he hadn't yet met. Apologies were received and accepted from Stuart Williams, Sam Hearsh, Mel Pitkeathly, Mark Tinkler and Jim Burns.

2. **DECLARATIONS OF INTEREST**

AL declared an interest due to his role at the Local Authority.

3. **MINUTES OF THE MEETING HELD ON TUESDAY 24 SEPTEMBER 2019**

The minutes of the meeting were signed as a true and accurate record.

4. **MATTERS ARISING FROM PREVIOUS MINUTES**

The first scrutiny panel of this academic year had taken place prior to the Governors meeting and had looked at safeguarding. Minutes from this panel will be uploaded for governors.

5. **TRANSFORMATION PLAN**

The printed version was distributed to the governors and had also been uploaded to the portal prior to the meeting. Mrs Jackson explained that the introduction was the most important part as it explained the school's aims. The main focus is Greater Depth attainment, we would like to replicate the academic scholars programme at Catmose College which has proven to be successful.

The extended school day works well, providing elective time for the pupils and there have been more trips and visits for all the pupils.

Science has employed a Science Technician to help with this. She works 25 hours a week to support teaching and learning.

Question - how is it working with the science technician? Mrs Jackson responded that it was working well, the lab is being used and the resources are easily accessible. For example, the science technician was able to help a NQT with an investigation in to the viscosity of liquids. There will be a deep dive carried out this year.

Question – are there any other Subject Reviews planned? There is one planned each term and governors will receive a copy for comment and potential scrutiny. Mrs Jackson explained subject leaders are being released to do

learning walks, looking at provision for each class against the National Curriculum and examine any strengths and weaknesses.

Question – are any teachers who are leading on 2 subjects? Yes, the choices were based on the teachers' experience, e.g. the NQT will shadow a subject this year with a view to leading next year.

Mrs Jackson added that subjects grouped together if possible, like the humanities. Also, she and Mrs Coyne are leading on certain subjects.

The final page of the Transformation Plan illustrates how it is shared with pupils. The School Council set some targets and the italics show the plan in pupil speak.

The Transformation Plan was approved by the governors and will be uploaded to the website.

6. SCORECARDS

Mrs Coyne spoke about the scorecards.

Teaching and Learning.

Training for teachers including pedagogy, the theory of learning, will be offered this year. Mrs Coyne spoke about learning attitudes and explained that the Super Learning Days had raised the profile of both academic and wider skills. Pupils value time to talk, feel safe. Mrs Jackson then explained about the new SRE curriculum – CWP

Question - Where has this come from?

Mrs Jackson explained that the school wanted to trial something with clear learning objectives and resources, they had looked around and CWP were the best and it is easy to use. It will be trialled this year and feedback given. The Year 6s have their sex education provided by an outside company, Alternatives in Stamford and this will complement the new curriculum.

Mrs Coyne and a teacher carried out a reading curriculum review, which was very positive.

Lesson grading by focus will be changed to reflect the new Ofsted framework and Mrs Jackson will put both on future scorecards, which will then link the old and new headings - Impact, Implementation and Impact.

Behaviour and attitudes

Persistent Absence is below national and is in line with outstanding

Question – Is it the same children who have low attendance?

Mrs Jackson replied that it is and that these children are highlighted for attendance checks and followed up if not in school.

Question- Is this followed up?

If applicable, information is passed on to the Inclusion Officer at the Council.

Mrs Jackson can also do a home visit. A governor mentioned that the Inclusion Officer will sometimes make contact with Social Services and the situation may move to child in need as it is neglect.

There haven't been any permanent exclusions.

Termly data regarding absences is sent to the local authority

Safeguarding, the number of referrals and sleuth entry numbers were shared.

House Points and extra-curricular clubs were also shared.

Action – electives will be added to the scorecard.

Outcomes will be provided in Term 3 after the first assessment cycle

7. LETTER FROM LOCAL AUTHORITY

The letter stated that Catmose Primary is a Medium Risk school. This is based upon the progress measures at KS2 alone.

MONITORING AND MODERATION ARRANGEMENTS 2019 2020

Mrs Jackson had informed the DFE that the school is using Northamptonshire alike last year. Governors need to be aware.

8. GOVERNOR TRAINING

The clerk explained the training that was available and governors checked the attendance register. The governors were asked to send any certificates from completed training for a training log.

9. AOB

RC spoke about the next Super Learning Day that will take place on 9 January 2020 and will involve Escape Room challenges. She asked if any governors could help.

Question - Can governors get information about what is happening in school?

The clerk will send out the newsletter containing news and diary dates.

The diary dates were shared with the governors and they were invited to Christmas lunch, the Christmas Fair and the upcoming performances.

KJ asked the governors about changing subsequent meetings to 5pm for a better work life balance. This was agreed.

The meeting closed at 7pm.

Date of next meeting

Tuesday 21 January 2020 5pm, Catmose Primary

Diary Dates

EYFS Christmas show 2.00pm 10 December 2019

KS1 Christmas show 2pm and 5.30pm 12 December 2019

Christmas Fair 4pm 13 December 2019

Christmas Lunch 12.00pm 18 December 2019

Christmas Assembly 9.15am 20 December 2019