



RUTLAND AND DISTRICT
SCHOOLS' FEDERATION

MINUTES OF THE FEDERATION TRUST MEETING THURSDAY 27 APRIL 2017 AT CATMOSE COLLEGE FROM 4.00pm.

Present: Mrs Gilboy, Mr Wright, Mrs Arnold, Mrs Hearth, Mr Nicoll, Mr Holt (Chair), Mr Williams, Mrs Mould, Mr Wainwright, Mr Rhowbotham, and Dr Guthrie.

In attendance: Mrs Tyers (Clerk), Mrs Jackson, Mrs Ray, Ms Savage, Mr Harrison.

1. Apologies for absence

Apologies were received and accepted from Mrs Kirby, Mr Simmonds, Mr Mulvey and Prof. Gorman.

Dr Howard sent his apologies as a Member.

2. Declaration of Business Interests

None

3. Approval of the minutes of the previous meeting

The minutes of the meeting held on 27 April 2017 were agreed to be a true and accurate record of the meeting and were signed by Mr Holt as Chair.

4. Update from Resources

All items discussed in the meeting were included as part of this agenda.

5. Members

There was nothing to report to or from Members.

6. Policies

The following policies were circulated, reviewed by governors and formally ratified.

- Allegations of abuse against staff
- Attendance & Inclusion / Authorised Absences
- Communication
- Data Protection (privacy)
- Dress (staff)
- Equality & Diversity
- EYFS
- Exclusions
- Freedom of Information
- Handling of DBS Certificate Information
- ICT acceptable use STAFF
- Induction & probation
- Looked after Children

Chair:

Date:



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- PREVENT Strategy
- Quality Assurance
- Safeguarding
- Safer Care Code of Conduct
- SEN
- Staff Development
- Supporting Students with Medical Conditions
- Trips & Visits
- Whistle Blowing

7. AOB

Mr Williams outlined the key points from his Executive Principal's report which is available for Trustees and the Catmose College Governors. Trustees were made aware that the 2017_18 budget had been approved with significant budget cuts.

Trustees were pleased to hear the plans for the new Central Services Hub and the expansion to the catering provision which would include additional catering staff.

Mr Williams outlined the Apprenticeship roles he currently had at the College which he felt gave students leaving Year 11 a further opportunity in the local area.

Trustees were pleased to hear that staffing was stable within Catmose College having the lowest staff turnover for many years. He confirmed that staff retention had been a focus for the previous year and felt this had contributed to the low number of staff leaving.

It was noted that Catmose Primary was having a high turnover of teaching staff who were leaving for a variety of personal reasons.

Mr Williams outlined the ongoing issues surrounding the registration of the Preschool. He confirmed that he had been told that the FastTrack Application was required and had been submitted and it was hoped that this situation was now rectified.

Governors gave their approval of the Terms & Holiday for the School Year 2018/2019.

Chair:

Date: