



MINUTES OF THE FEDERATION TRUST MEETING  
THURSDAY 16 MARCH 2017  
AT CATMOSE COLLEGE FROM 3.30pm

Present: Mrs Gilboy, Mrs Hearth, Mr Nicoll, Mr Wright, Mr Holt (Chair),  
Mr Williams, Mrs Mould, Dr Guthrie & Mrs Arnold.

In attendance: Mrs Tyers (Clerk).

1. Apologies for absence

Apologies were received and accepted from Prof. Gorman, Mr Wainwright, Mrs Kirkby, Mr Simmonds and Mr Mulvey.

It was noted that Mr Quinn and Mrs Fowler had both tendered their resignations and were thanked, in their absence, for the hard work and support they had both provided over the years.

2. Declarations of Business Interests

None.

3. Approval of the minutes of the previous meeting

The minutes of the meeting held on Thursday 6 October 2016 were agreed to be a true and accurate record of the meeting and were signed by Mr Holt as Chair.

It was noted that although tendering his resignation, Mr Wainwright had been asked and agreed to stay on but to take a sabbatical due to ill-health.

4. Update from Resources

Mrs Gilboy outlined the following points from the Resources Committee meeting on 16.03.2017:

- John Harrison presented a proposed staffing restructure for Harington and the rationale behind this. Kelly Jackson also presented a proposed staffing restructure at Catmose Primary and Trustees gave full approval of these proposals.
- Pleased to report not too many resignations. Committee made aware of appointments made to date.

Vice Principal appointed to replace Virginia  
Mrs Williams has been appointed as Assistant Principal – following this appointment would like to split the SENCO into two roles. One covering mainstream and one covering DSP.

- In terms of growth, numbers for all the schools within the Federation were looking good for September 2017.

5. Federation Transformation Plan

Chair:

Date:



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The Federation Transformation Plan was circulated at the meeting to all Trustees.

Mr Williams outlined the main purpose of this document. Mrs Tyers agreed to assign governors to the policies management document. **ACTION NT**

Following a query from Mrs Gilboy, Mr Williams confirmed that the external consultant's role was outlined within the document.

Dr Guthrie questioned whether there should be some wording outlining the role of Members within the Trust. **ACTION SPW**

## 6. Trust Audit Update

Mrs Tyers outlined a Trust Audit document which she was working on using action points from the Master Funding Agreement, Supplemental Funding Agreements, Articles and the Academies Financial Handbook 2016.

She agreed to meet with Mr Williams and Mrs Ray to discuss this document further to present to Trustees at the next meeting. **ACTION NT / SPW / NR**

## 7. AOB

- Mr Williams confirmed that Rutland County Council had issued a Break Notice in relation to Visions who would vacate the building on a break date of 31 December 2017.
- Mr Williams confirmed that the College had been asked to expand to 1200 pupils which was noted in the Cabinet meeting on 20 December 2016. Following a query, he confirmed that there were enough classrooms to accommodate 1050 pupils but were struggling with office and circulating space. Trustees held a discussion around the cost and logistical implications of the expansion.

Chair:

Date: