



MINUTES OF THE FEDERATION RESOURCES TRUST
MEETING
THURSDAY 16 MARCH 2017
AT CATMOSE COLLEGE FROM 8.15am

Present: Mr Williams (Executive Principal), Mr Nicoll, Mrs Gilboay, Mr Holt, Dr Guthrie and Mrs Hearth.

In attendance: Mrs Tyers (Clerk), Mr Harrison, Mrs Jackson and Mrs Ray.

1. Apologies for absence

Apologies were received and accepted from Mr Wainwright and Mr Mulvey.

2. Declarations of Personal & Pecuniary Interest

None.

3. Minutes of the previous meeting & Matters Arising

The minutes of the meeting held on 12 January 2017 were agreed to be a true and accurate record of the meeting and were signed by Mrs Gilboay as Chair.

- It was noted that Jan Markland, Catering Manager, would be invited to a future meeting due to the bulky agenda for this meeting.

4. Central Services

The Federation Transformation Plan was circulated to all Trustees. Mr Williams outlined this new document which he confirmed articulates the Federation's proposals and outlines the financial implications. It was hoped that this document would form part of Central Services' Performance Reviews.

Mr Williams and Mrs Ray agreed to circulate the quotations relating to the catering improvements. Trustees agreed to form a small working party consisting of Mr Williams, Mr Holt and Dr Guthrie. They would meet on Monday 20 March 2017 at 8.15am to review the quotations on behalf of the Trust Board.

5. Financial Report

The Financial papers were circulated by Mrs Ray prior to the meeting.

Trustees were made aware that Harington need 131 applications for next year to break-even and Mrs Ray outlined how the increased numbers at Harington would have a positive effect on the cumulative deficit of the Federation over the next few years.

6. Capital Projects & Federation Updates

Mr Williams outlined proposals to refurbish the Nursery building into an office and conferencing suite. The other options being considered are to rent the building to generate an income or to adapt the building to use as a student facility.

Chair:

Date:



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The other piece of work being carried out in February 2018 is to convert Visions. The Local Authority has confirmed that they will release the building by December 2017.

Trustees were pleased to hear that the car parking issues had been alleviated by the additional spaces and the Federation was receiving less emails of complaint.

7. AOB

- Western Power offered a wayleave to carry out work on the Federation grounds. Trustees were happy with this proposal.

The staffing update was discussed as a CONFIDENTIAL minute.

Chair:

Date: