



MINUTES OF THE HARINGTON SCHOOL LGB MEETING HELD ON THURSDAY 25 MAY 2017 from 8AM

Present: Dr Guthrie (Chair), Mr Harrison (Head), Prof. Moody, Mr Foxall, Mr Menzies, Mrs Turner, Ms Savage, Mr Williams, Mrs Powell, Mr Lawson.

In attendance: Nicola Tyers (Clerk).

1. Apologies for Absence

Mr Lashbrook, Mr Thompson, Mr James, Mrs Gilboy, Mrs Birchall, Mr Burrows and Mr Upton sent their apologies which were all accepted.

2. Declarations of Personal & Pecuniary Interest

None. Governors were reminded of the need to complete the annual Business Interest Form and those absent would be sent a reminder. **ACTION NT**

3. Minutes of the meeting held on 9 March 2017

The minutes of the meeting held on 9 March 2017 were agreed to be a true and accurate record of the meeting and subject to a few minor amendments would be signed by Dr Guthrie as Chair.

- Dr Guthrie confirmed that he had written to Dr Holt and Mr Mellors acknowledging their hard work on DofE.
- Mr Harrison noted that it was the school's decision to not run Design & Technology next year. Mr Williams confirmed that Trinity College drama would be offered.

4. Head of School Report Term 5

Mr Harrison circulated his report prior to the meeting.

He outlined key points from his report. He confirmed that the Scrutiny Panel had met to review the mock results the report from which was circulated.

A governor questioned whether the lower achieving EVA6 students' results are affected by their attendance. Mr Harrison confirmed that only four students were EVA6 and each one is reviewed on a case-by-case basis.

A governor questioned whether the four students who left the school during the course would affect the output data. Mr Harrison agreed to check this although was sure that this would not affect the outcomes as they were not on role during the census. **ACTION JHA (this was subsequently clarified as only being relevant to vocational courses).**

It was noted that Mr Harrison had missed off the contextual information from the Year 13 data and agreed to circulate this following the meeting. **ACTION JHA**

Mrs Turner was pleased to see the recruitment from Uppingham Community College which she felt was a positive indicator going forward. Mr Harrison noted how he was encouraged

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by the amount of students that have turned down scholarships in favour of attending Harington. Mr Menzies questioned the alternative options available to Casterton Sixth Form students and Mr Harrison confirmed that other Colleges were Bourne Academy and Bourne Grammar.

A governor questioned whether Mr Foxall picking up the leadership of the UCAS programme affects the work he can do with EPQ. Mr Harrison confirmed that Mr Foxall's role will still include the EPQ and his role has been expanded to include the UCAS programme.

5. Policies Updates

Mr Harrison outlined the changes made to the Admissions Policy. Mrs Turner outlined a concern that the staff link does not include Uppingham Community College. Mr Williams confirmed he was happy to include this in the policy and the Staff Link would be changed to named Colleges including UCC.

With the changes suggested, Governors were happy to approve the **Harington School Admissions Policy 2018**.

The **Assessment & Reporting Policy June 2017** was circulated prior to the meeting. Mr Harrison outlined the key points from this policy and following a discussion it was agreed to modify a number of elements and re-submit for approval at the next meeting.

Following a question from a governor, Mr Harrison was asked to include the number of students at each of the support stages as an addition to the scorecard. **ACTION JHA**

6. Library Update

Dr Guthrie outlined how he had secured some £1,500 funding to date from Rutland Trust and Rutland Memorial Institute towards the library facility and some further applications had been submitted. A letter was being prepared to request donations from parents of current students and a mechanism had been established within ParentPay to add Gift Aid to donations from tax payers. It was anticipated that a space for the Library could be provided within the room currently occupied by Finance.

7. Scrutiny Focus – Student Recruitment

It was noted that Mrs Birchall had met with Mr Harrison to discuss the PR around the student recruitment and a scrutiny panel would meet during Term 6 to further focus on this. Mrs Turner agreed to join this panel.

8. Financial Update

Mr Williams confirmed that the EFA has sent a warning letter to the Chair of the Trust regarding a payment due. It was noted that the CFO was currently dealing with this matter and disputing the amount but would report back fully to the Resources Committee during Term 6.

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9. Any other business

It was noted that it was Peter Lawson's last meeting as a governor of Harington School. He was formally thanked for all his hard work and support both currently and during the planning stages of the school. Dr Guthrie also agreed to write to thank the Trustees of Oakham School for their support of this sixth form provision over the years.

Chair:

Date: