
Directors' Resources Committee meeting held on Thursday 25 February 2016

Present: Mrs Gilboy (Chair), Mrs Jackson, Mrs Hearth, Mr Williams, Mr Holt, Mr Nicoll and Mr Mulvey

In Attendance: Mrs Ray and Mrs Tyers (Clerk).

1. Apologies for Absence. Mrs Tyers. In the Clerk's absence, Mrs Jackson took the minutes.

2. Minutes of the previous meeting.

The minutes of the meeting held on 14 January 2016 were agreed to be a true and accurate record of the meeting and were signed by Mrs Gilboy as Chair.

3. Matters Arising.

Mrs Ray confirmed that she would be meeting with the admin team shortly to discuss the office changes

4. Responsible Officer's Report

It was noted that Mrs Ray will present a report at the Term 5 meeting on 10.05.2016.

5. Staffing

****Confidential****

The following job descriptions were presented to the Committee:

CFO
Executive Principal
Vice Principal
HOS

Mr Williams outlined the reviewed job descriptions to support the reorganisation of

the Federation Trust. Following discussion, the job descriptions were approved and would be presented to the full Trust Board at the meeting on 25.02.2016.

6. Financial Report

The Financial Report was circulated by Mrs Ray prior to the meeting. Mrs Ray outlined the key points.

Mrs Ray was pleased to confirm that the financial positions for the Federation, Nursery, Catering and Teaching School were strong however Harington was not as strong due to low student numbers. The Committee discussed transport to Harington and the possibility of offering support for lower income families.

7. Capital Projects Update

Harington

Mrs Ray and Mr Williams presented the current position for the Harington build. There is a PCSA agreement in place to begin the build. The leases for Harington with the EFA continue to be discussed to reach an agreement. The build is due to complete on 31 October 2016 however it may be finished as early as the October half-term.

Catmose College

Due to the additional NOR, classrooms are being created using space vacated by support staff and vice principals.

Primary

The roof repairs have been undertaken following damage during the winter storms.

8. Any other Business

None