



MINUTES OF THE CATMOSE PRIMARY LGB MEETING HELD ON 24 JANUARY 2017 FROM 5PM

Present: Sam Hearth (Chair), Kelly Jackson, Laura Lowndes, Hamid Mani, Margaret Woolley, Mel Pitkeathley, Sally Kirkby and John Brian.

1. Apologies for Absence

Apologies were received and accepted from Stuart Williams.

2. Minutes of previous meeting and matters arising

The minutes of the meeting on 22 November 2016 were agreed to be a true and accurate record of the meeting and were signed by Mrs Hearth in her role of Chair.

3. Declarations of Personal & Pecuniary Interest

None.

4. SEN Report

The SEND Information report was circulated at the meeting. Governors agreed to review the document and this would be ratified at the Term 4 meeting.

5. Marking Policy

The Marking Policy was presented to governors. Mrs Jackson outlined the changes to the previous version including a new marking scheme using green and blue highlighting to show the child feedback in the lesson.

Governors formally ratified the policy.

6. Transformation Plan

The Transformation Plan was circulated to all governors.

7. Staffing Update

Mrs Jackson confirmed that she was currently recruiting an NQT for September 2017 as she is confident that she could lose a teacher and wants to have the back-up in place.

Following a query from Mrs Hearth, Mrs Jackson outlined how well the new staff were settling into the school.

Chair:

Date:

8. Sports Statement

The Pupil Premium Review was circulated at the meeting.

Governors were pleased to hear of the success of the Catmose Dance Show.

9. Safeguarding Training

The safeguarding training leaflet that is distributed to all members of staff including volunteers. Those present signed the safeguarding slip to state they had received a training update.

10. Score Cards

It was noted that the outcome score cards would be available for Term 4 LGB meeting.

The Behaviour score card and teaching and Learning score card were circulated at the meeting.

Q: Mrs Hearth questioned where the 'outstanding' teachers were in the school and Mrs Jackson outlined the three teachers currently in the school that were graded 'outstanding'.

Q: Mrs Pitkeathly questioned the Inadequate lesson grading for Term 3 & 4 and was happy with the explanation.

Q: Mrs Hearth questioned how far the school is from having more outstanding teachers? Mrs Jackson confirmed she was keen to carry out more lesson observations and was hopeful that there may be further outstanding teachers. Q: Mrs Kirkby questioned whether the other teachers were solidly good. Mrs Jackson confirmed that all other teachers were good (with the exception of one with a support plan in place) and felt the new staff also had excellent potential.

Q: Mr Brian asked for an explanation on the lesson weaknesses. Mrs Jackson outlined the lesson weaknesses

Q: Mr Brian questioned whether the school does peer teaching. Mrs Jackson confirmed that through the support plan in place currently that teacher would be given the chance to observe other teachers in the school and would also be involved in team teaching.

Q: Following a query, governors were encouraged to hear that the staff meetings were still an open forum to give teachers the opportunity to ask their peers for advice.



MINUTES OF THE CATMOSE PRIMARY LGB MEETING HELD ON 24 JANUARY 2017 FROM 5PM

Q: Mrs Pitkeathley asked what behaviour would be reported on Sleuth. Mrs Jackson confirmed that it is for incidents that are dealt with requiring more than stage 1 in class approaches and to enable the school to see a pattern.

Q: Following a query from Mrs Hearth, Mrs Jackson explained that the behaviour record was for one child and showed how the school escalates the sanctions.

Q: Dr Hamid questioned the target figure of 80% of children enjoying their lesson and felt it should be higher. Mrs Jackson confirmed that the pupil voice survey showed that some of the children 'disagree' and felt that 80% was a realistic target for the children. It was suggested that the text is changed to 'more than' 80% enjoy their lessons.

11. AOB

None