

CATMOSE PRIMARY
MEETING OF THE LOCAL GOVERNING BODY
TERM 3 2015_16
ON 23 FEBRUARY 2016 AT CATMOSE PRIMARY



MINUTES

Present: Kelly Jackson (Vice Principal), Sam Hearth (Chair), Sally Oates, Sally Kirkby, Richard Seal, Hamid Mani, Margaret Wooley & Mel Pitkeathley.

Apologies: Natalie Ray and Stuart Williams.

In Attendance: Nicola Tyers (Clerk)

1. **Declarations of Personal & Pecuniary Interest.** None
2. **Minutes of previous meeting.** The minutes of the meeting held on 7 January 2016 were agreed to be a true and accurate record of the meeting and were signed by Mrs Hearth as Chair.

It was agreed that the parent governor vacancies would be advertised shortly and the SGOSS vacancy had been advertised with no response to date. It was hoped that by the next LGB meeting there would be a new parent governor in place with the relevant skills the LGB requires.

3. **Report from Resources.** It was agreed that this would be carried forward to the next meeting as the Resources committee were meeting on 25 February 2016.

Mrs Jackson confirmed that the numbers for the preschool were looking very positive.

4. **Scrutiny Panel Feedback.** It was noted that the scrutiny panel would next meet on 11 March 2016 and all governors were invited to attend.

Mrs Jackson circulated the Evidence Form following the panel on 29 January 2016 where they focus had been on the Tracker System. Governors were then informed how the panel reviews the data within the school and how this is communicated to parents via the reports.

It was noted how the panels are governor led and governors were urged to let Mrs Hearth know if they wished the panel to focus on a particular area.

5. **Marking & Assessment Policy.** Mrs Jackson circulated a Marking & Assessment Policy that had been updated to reflect recent changes to include the checkpoint tasks. Governors gave their full approval of this document and it was formally ratified.
6. **Vacancies Update.** Governor vacancies covered above.



Mrs Jackson confirmed that Mrs Green would be covering Mrs Dawson's maternity leave as Mr William's PA at the College. It was noted that Miss Wright would cover for Mrs Green.

7. **Barleythorpe Primary Update.** It was noted that the bid would not be submitted in March 2016 as originally planned and would now be submitted in September 2016 with a view to opening in September 2017.

Following the recent open evening, it had been agreed that following feedback from potential parents the school would need to open with a KS1 and KS2 class to expand yearly dependent on demand with a maximum of 210 NOR.

8. **School Day.** Mrs Jackson updated governors as to the proposed changes to the current school day. It was noted that there was a proposal to extend the day until 3.50pm (KS2) and 3.45pm (KS1) with electives for the last 20 minutes including boosters, prep and a range of clubs and catch up. Governors were informed that 11 responses from the parent community had been received with 6 being positive responses. Governors discussed whether the school offers camps during the holidays but there had previously been no take up.
9. **Any other Business.**
 - Mrs Jackson circulated the updated Data Dashboard which would form the next focus for the Scrutiny Panel and asked governors to send any questions through to Mrs Hearth.
 - Mrs Hearth circulated a letter from Oakham Methodist Church who attended the 'Open the Book' session in school and had thanked the school for being so welcoming and stated how good the children are.

The meeting ended at 6.50pm