



## MINUTES OF THE CATMOSE PRIMARY LGB MEETING HELD ON 16 MAY 2017 FROM 5PM

Present: Sam Hearth (Chair), Kelly Jackson, Margaret Woolley and Sally Kirkby.

1. Apologies for Absence

Apologies were received and accepted from Mrs Lowndes, Mrs Pitkeathley, Mr Williams and Dr Mani.

It was noted that Mr Brian had resigned from the governing meeting.

2. Minutes of previous meetings & matters arising

The minutes of the meeting held on 7 March 2017 and the Extraordinary meeting on 27 April 2017 were agreed to be a true and accurate record of the meeting and were signed by Mrs Hearth as Chair.

3. Declarations of Personal & Pecuniary Interest

None.

4. Head's Report

Mrs Jackson circulated the In-Focus newsletter to keep governors fully updated. The Scorecards for each class were circulated.

Governors noted the following points:

- Year 1 GLD was currently 61% at the end of cycle 3.
- 77% on track to achieve 32+ pass score in Year 1 phonics with 57% having already passed.
- In Cedar Class (Year 2) the checkpoints are looking very strong. Mrs Jackson outlined how the tests are being carried out with the children thinking they are carrying out 'Secret Agent training' which governors agreed was a good way of keeping the children settled and stress free.
- The KS2 mocks were monitored by Mrs Hickey from the Local Authority who had stated the way they were done was exemplary.
- Governors were pleased to hear that the SATs data was as per predications with the year group being an average year group by way of ability.
- It was noted that Oak Class are currently the weakest cohort within the school. **When asked by governors**, Mrs Jackson confirmed that this was due to a group of children working at low levels. Mrs Jackson shared the various approaches put into place to promote accelerated progress for

Chair:

Date:

this group of pupils.

The Teaching & Learning Scorecard was circulated to governors. **Following a request by the Scrutiny Panel** she had also included the lesson grades for Teaching Assistants.

The Behaviour and Wellbeing Scorecard was circulated to governors. It was confirmed that the current NOR was 209 with one place in Year 3 and Year 5. The September 2017 intake included 39 first choice pupils with 7 still on the waiting list.

**Mrs Kirkby asked** for an explanation on what the Early Help Team offers in terms of safeguarding.

5. Catmose Preschool

Following the Extraordinary meeting held on 7 March 2017 with the RDSF Trustees. Mrs Jackson ensured that those governors that were not present at this meeting were aware of the history regarding the registration issue.

Mrs Jackson confirmed that she had contacted Ofsted to outline the differing advice she was receiving and that she had applied for the Fast-Track application with Mr Williams.

Governors were pleased to hear that the Preschool was performing very well and a successful Open Day had been held recently.

**Following a query from Mrs Hearth,** Governors were informed that they would not be offering the 30-hours as it was not financially viable.

6. Governor Recruitment

Governors discussed the vacancies both current and in the future on the LGB. It was hoped that some governors could be recruited locally for their skill set and a few names were suggested. Mrs Tyers agreed to speak to Mrs Newell about putting together an advert for the local press.

It was noted that there would be three appointed and one staff vacancy from September 2017.



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### 7. AOB

Mrs Jackson outlined the plans for the Deputy Head interviews.

It was agreed that the next Scrutiny Panel would be held in Term 6 on 23 June 2017 at 12.30 for lunch then meeting and would focus on behaviour and Welfare and Leadership.