



MINUTES OF THE LOCAL GOVERNING BODY OF CATMOSE  
COLLEGE

Thursday 14 January 2016 at Catmose College  
Huntsmans Drive, Oakham at 5.00pm

Present: Mr Williams (Principal), Mr Holt (Chair), Mr Simmonds, Mr Mulvey, Mrs Gilboy, Mr Nicoll, Mrs Jackson, Mrs Hearth, Mrs Mould, Mrs Arnold, Mr Mellors, Mrs Gautrey, Mr Quinn, Mr Rhowbotham and Mrs Fowler.

In attendance: Mrs Tyers (Clerk), Mrs Ray (CFO), Ms Savage (Vice Principal), Mr Harrison (Vice Principal), and Mr Teasel (Vice Principal)

1. Apologies for absence and Introductions

Apologies were received and accepted from Mr Denton, Mr Wright, Mr Wainwright, Mr Wiffen, Mr Sammy and Mrs Howard.

2. Minutes of meeting and matters arising

The minutes of the meeting held on 11 November 2016 were agreed to be a true and accurate record of the meeting and were signed by Mr Holt as Chair.

Mrs Tyers and Mr Williams agreed to do some work on the VLE to make access easier for governors. ACTION NT/SPW

3. Declarations of Personal & Pecuniary Interest

None

4. Report from Resources

- Looked at the Living Wage and effects on the school's budget
- Discussed a possible change to the Support Staff structure
- Mr Teasel's appointment as Vice Principal has been made permanent
- Barleythorpe Primary was briefly discussed with a bid being submitted in March 2016 and had also received positive support towards a special school with a bid being submitted in September 2016.

Governors discussed the welfare of Mr William's work/life balance and that of the other members of SLT but were reassured that this continues to be monitored and an interim performance meeting would be held in March which will also review this issue and one of the reasons for Mr Teasel's proposal.

Chair:

Date:

5. Safeguarding Training

A safeguarding training powerpoint was circulated to all present. A training session would be carried out for governors that had not in the last two years had training.

*Mr Mulvey left the meeting.*

6. Careers Guidance Presentation

Mr Harrison circulated a document prior to the meeting. Governors were pleased to hear that students from a disadvantaged background will be given help and advice to gain work experience within networks that they may not otherwise be able to access.

A governor questioned which year the career advisor meets with the students and raised a concern that sometimes the work experience advice from the College doesn't always enable them to gain a worthwhile placement and also raised concern that a meeting is held with Mr Williams during Year 11 which is too late for sixth form applications.

7. SCITT

Mr Harrison outlined the SCITT (School Centred Initial Teacher Training) application which the school was submitting to offer a better service to trainees via the Rutland Teaching Alliance and to bring further funding to the Alliance.

8. College Day

Ms Savage presented a change to the College Day which would need consultation with stakeholders. A governor queried whether the additional time could be found by removing tutorial. It was however noted that the tutorial programme was a compulsory part of the day.

Governors were asked and were given their agreement to take this change out to consultation with feedback at a future meeting with a view to adopting the change.

9. Policies

The Admissions Policy 2017 was circulated and formally ratified. It was noted that the PAN would remain as 180.

10. Exclusions

A list of the exclusions for Term 2 were read out at the meeting.

11. Complaint update

It was noted that the College received a complaint which was heard by governors and they had upheld the College.

12. Any other Business

A letter from a parent who was thanking the school for the way they dealt with and supporting her son when he had a fit within school.

Chair:

Date: