



MINUTES OF THE CATMOSE PRIMARY LGB MEETING HELD ON 10 OCTOBER 2017 FROM 5PM

Present: Sam Hearth (Chair), Kelly Jackson, Rachel Coyne, Stuart Williams, Sally Kirkby, Hamid Mani & Adam Lowe

1. Apologies for Absence

Apologies were received and accepted from Mel Pitkeathley and Hamid Mani.

Rachel Coyne and Adam Lowe were welcomed to the LGB.

2. Minutes of previous meetings and matters arising

The minutes of the meeting held on 29 June 2017 were agreed to be a true and accurate record of the meeting and were signed by Mrs Hearth as Chair.

3. Elect Chair and Vice Chair

Mrs Hearth put herself forward as Chair of the LGB. This was unanimously approved. Mrs Kirkby put herself forward as Vice Chair. This was unanimously approved.

4. Declarations of Personal & Pecuniary Interests

None.

Governors discussed recruitment and agreed to try and recruit new governors who did not have a direct connection with the school. A flyer would be put together shortly to advertise locally. Governors were also asked if they knew of anyone suitable to speak to Mr Williams or Mrs Jackson.

5. Transformation Plan

Copies of the Transformation Plan were circulated to all governors. Governors were asked to give their comments to Mrs Jackson after the meeting.

Mrs Jackson confirmed that she would be producing another version outlining the summary of the document.

The draft Transformation Plan was ratified.

Chair:

Date:

6. Ofsted Feedback

Mr Williams read out the letter following the recent Inspection.

Governors discussed the action points from this report that:

- teachers across the school use assessment more precisely to plan tasks that develop reasoning and move pupils swiftly forward to accelerate progress, particularly in Mathematics.
- the School's detailed monitoring and evaluation is used to define sharply focused targets to support the new leadership team in securing all teaching to match the best in the school.

Governors were encouraged by the comments within this letter which had recognised that the School focuses on the whole child rather than focusing purely on the results and this was clear from the attendance data.

Governors noted the hard work that Mrs Macdonald and Mrs Richards had done on the Single Central Record.

Governors passed on their congratulations and thanks to Mr Williams, Mrs Jackson and the whole team on all the positive comments received in this report. Mrs Jackson was presented with a gift.

7. SEN Policy

The SEN policy was circulated to all governors prior to the meeting. **The LGB ratified this document.**

8. Consultation on Admissions Policy 2019 20

Mr Williams confirmed that as per the 7-year rule the school needed to consult on the admissions policy. Mr Williams outlined the proposed changes and governors gave their full approval to enter into consultation based on the changes discussed.

9. Catmose Preschool

Mrs Jackson noted that the Preschool would now be offering the 30-hour directive to increase numbers on role.

Mrs Jackson confirmed that the Bursar would be working alongside the Preschool Manager to review the costs.

10. Governor Recruitment

Already covered earlier in the meeting.



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11. AOB

CONFIDENTIAL ITEM

Governors were given a copy of the Safeguarding Policy document which is given to all visitors to the school. **Governors received safeguarding training from Mrs Jackson.**

Mrs Kirkby and Mr Lowe had also attended the safeguarding training run by the Local Authority.