



MINUTES OF THE CATMOSE PRIMARY LGB MEETING HELD ON 7 MARCH 2017 FROM 6PM

Present: Sam Hearth (Chair), Kelly Jackson, Laura Lowndes, Margaret Woolley, Mel Pitkeathley, Sally Kirkby and John Brian.

1. Apologies for Absence

Apologies were received and accepted from Hamid Mani.

2. Minutes of previous meetings & matters arising

The minutes of the meeting held on 24 January 2017 were agreed to be a true and accurate record of the meeting and were signed by Mrs Hearth as Chair.

- Mrs Jackson confirmed that although there had been applicants for the teaching role they were not considered suitable and a couple of candidates had accepted jobs elsewhere. The position would be re-advertised. Mr Williams noted that he would be asking the resources committee to recruit for a deputy head to give additional support for Mrs Jackson alongside a new teacher.

3. Declarations of Personal & Pecuniary Interest

None.

4. Raiseonline Training

Governors were given copies of the Transformation Plan, RaiseOnline Summary Report and the School's Inspection Dashboard. Mr Williams distributed the document 'Governance – a few questions' to consider.

What five words would you use to describe Catmose Primary's ethos? *inclusive, caring, relational, safe, happy, challenging, family orientated, success achieved together, developmental, calm.*

What proportion of pupils made a good level of development last year (GLD). What conclusions do you make regarding their attainment? *73% (from the Transformation Plan). Celebrated as improved year on year.*

How did pupils in Year 1 progress from reception, are there any groups of pupils that you are concerned about? *Concerned about boys and SEN.*

Overall, what was the progress of pupils in Year 6 like last year using the progress measure? How did groups such as pupil premium, SEN and the most-able do? *The progress in R&W is broadly in line with National and just for Mathematics. In terms of groups the significant issues are the low attaining 'Others' and the Middle Attaining in 'Maths'.*

How good is pupil attendance at the School? Are there any groups of pupils that

Chair:

Date:

you are worried about? **Absence level is 2.7% and has gone down year on year.**

How does the School use pupil premium funding to support pupils from disadvantaged backgrounds? How effective were these strategies last academic year?

What were the areas of celebrations for the school in the last 12 months.?

What were the areas for further improvement for the School this year?

How effective have the areas for improvement been addressed by the school?

How would you know if there was a problem with behaviour, teaching or leadership at the School? **Data, active social media, Sleuth data for behaviour, housepoint data,**

How do you know the School's safeguarding practice is effective? **Welfare Log is available, central log at the College. Safeguarding governor. Corporate responsibility. Training leaflet.**

5. Head's Report

Mrs Jackson circulated the In-Focus newsletter which contain data which forms the Head's Report.

6. School Review Feedback

Following the recent inspection by the Federation team on 11 & 13 January 2017, Mrs Jackson circulated the School Review Report.

Q: SK questioned how the new Manager was coping in the preschool. Mrs Jackson confirmed that had created a strong working team and were very supportive of each other. It was noted that the Manager had managed all the changes well.

Governors were encouraged to bring any questions to the scrutiny panel meeting.

7. SEND Report

The SEND report was circulated and was formally ratified by the governors.



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8. Catmose Preschool

Mrs Jackson confirmed that she was not in a financial position to offer the 30-hour places but would be offering 15-hour sessions.

Governors were pleased that the prospectus had been re-designed with fresh photographs to increase intake and promote the setting.

It was noted that this is included as a standing item to ensure the governors oversee this provision on a termly basis.

9. Governor Recruitment

It was agreed that an advert would be placed locally to try and recruit new governors.

10. AOB

- Mrs Pitkeathley raised concerns about the roads surrounding the School and the dangers that she sees on a daily basis.
- School lunches were raised as an issue within the School. Mrs Jackson confirmed she had spoken to the relevant staff and portion sizes were being monitored.
- Mrs Kirkby raised a concern that the doors to Ash Class were not opened on time in the morning and early in the afternoon. Mrs Jackson agreed to monitor this situation.