

MINUTES OF THE FEDERATION TRUST MEETING
THURSDAY 7 MAY 2016
AT CATMOSE COLLEGE FROM 3.30PM



Present: Mr Williams (Executive Principal), Prof. Gorman, Mr Simmonds, Mr Wainwright, Mr Nicoll, Dr Guthrie, Mr Holt, Mrs Gilboy and Mr Wright.

In attendance: Mrs Tyers (Clerk) and Mr Harrison (Vice Principal)

1. Apologies for absence

Mrs Hearth, Mrs Arnold, Mrs Kirkby, Mr Mulvey, Mr Fowler and Mr Quinn sent their apologies and these were all accepted.

Prof. Gorman and Dr Guthrie were welcomed to the meeting and introductions were made.

2. Declaration of Business Interest

None.

3. Minutes of the previous meeting

The minutes of the meeting held on 10 May 2016 were agreed to be a true and accurate record of the meeting and were signed by Mr Holt as Chair.

- It was agreed that Prof. Moody would be Vice Chair of the Harington School LGB. Those Directors from Harington, agreed to appoint a Safeguarding governor during Term 1 to replace Mrs Gilboy who is currently doing this role for the College.

4. Skills Audit Result

Mrs Tyers confirmed that she was still waiting for some Directors to complete this and it would be analysed in time for the Term 1 meeting.

5. LGB Feedback

Directors were given a copy of the minutes from the three local governing bodies.

6. Academy Structure

Mr Williams confirmed that the academy structure was all in place and a copy of the structure is on the Federation website.

7. Policies

Chair:

Date:

The following policies were circulated for reviewing and formally ratified at the meeting:

- Attendance & Inclusion
- Code of Conduct ICT
- Close Relationships at Work
- Communications
- Dress Code
- Data Protection
- Equal Opportunities
- Equality & Diversity
- Exclusions
- Handling of DBS Certificate
- Induction & Probation
- Keeping Staff Safe
- Managing Allegations Against Staff
- Quality Assurance
- PREVENT
- Safeguarding
- Supporting Staff with Medical Conditions
- Safer Code of Conduct
- SEND
- Staff Development
- Whistleblowing

Directors had a few queries regarding the Looked After Children, Freedom of Information and Handling of DBS and once clarified were formally approved.

A Director asked for clarification as to how they are able to know that the policies are being implemented. Mr Williams confirmed that he had produced a document which outlines this process which is already in place. He would circulate this document in it's final form shortly. He also confirmed that there is a scrutiny panel in place for each LGB and governors were involved through appeal panels.

In future, Mr Williams agreed to show if a policy had major changes and noted that Mrs Tyers would allocate each governor a few policies to read and recommend for approval.

8. Any other Business

- Mr Williams was pleased to confirm that the Harington build was currently 3 weeks ahead of schedule.

Chair:

Date:



- It was noted that the Barleythorpe Primary School bid would be submitted in September with an aim of a September 2018 opening.
- Directors briefly discussed the plans for the special school and whether there would be enough demand.

Chair:

Date: