



# MINUTES OF THE FEDERATION TRUST MEETING

THURSDAY 6 OCTOBER 2016

AT CATMOSE COLLEGE FROM 3.30PM

Present: Andrew Holt (Chair), Judith Gilboy (Vice Chair), Stuart Williams (Executive Principal), Mark Nicoll, Rob Guthrie, Rob Mulvey, Andy Wright, Sam Hearth, Nicola Fowler, Alex Mould, Neil Gorman, Jeremy Simmonds & Martyn Rhowbotham.

In attendance: Kelly Jackson (Head of School Catmose Primary), Natalie Ray (CFO), Mrs Tyers (Clerk).

1. Apologies for Absence

Apologies were received and accepted from Jeremy Simmonds, Linda Arnold, Nick Quinn & Sally Kirkby.

2. Declarations of Business Interests

None.

3. Appointment of Chair & Vice Chair

Mr Holt put himself forward as Chair and Mrs Hearth put herself forward as Vice Chair. These appointments were formally ratified by all those present.

4. Appointment of Trustees

It was noted that Nick Wainwright had tendered his resignation from the Trust Board and LGB with immediate effect due to ill-health.

Mrs Tyers confirmed that Mr Rhowbotham had been registered as a Trustee. It was agreed that Mr Burrows would be approached to see if he would be interested in joining the Trust as a Member Appointed Trustee to replace Mr Wainwright.

5. Reports from Catmose College, Catmose Primary and Harington School

The reports from the Heads of Schools were circulated prior to the meeting.

Mrs Jackson presented the report for Catmose Primary. Mr Holt questioned why the results in Maths did not reflect the lower attainment. It was noted that Literacy had been taught by an experienced outstanding teacher whereas, the Maths was taught by a less experienced Maths teacher, albeit a maths specialist.

Mr Williams presented the report for Catmose College. Mr Nicoll questioned whether the number doing MFL affected these outcomes. Mr Williams confirmed this was a consideration for the LGB to discuss whether the College makes it more

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compulsory.

Mr Rhowbotham noted how the SEN students gained a host of qualifications that didn't count in the figures. Trustees were really keen to ensure that the success stories from the College are promoted to the wider community.

Trustees passed on congratulations to the SENCO for the SEN results.

Mr Harrison presented the report for Harington School. Mrs Gilboy questioned the time that the Spanish teacher works with only two students. It was noted that she also works across the Trust.

### 6. Report from Resources

It was agreed that the minutes of the Resources committee would be uploaded to the VLE for Trustee scrutiny.

Mr Williams updated Trustees on the discussions surrounding possible expansion to the catering facilities. He confirmed that IT had been invested in across the Trust.

### 7. Scheme of Delegation & Academies Financial Handbook

Mr Williams circulated a letter from Ofsted dated 3 October 2016 outlining the need for a Scheme of Delegation.

The proposed Scheme of Delegation was circulated.

It was noted that the CFO is now appointed by the Resources Committee rather than by the Executive Principal.

Trustees gave their unanimous approval of this document to be uploaded to the website.

### 8. Update on Catmose Nursery

Trustees were informed that there had been no formal responses from staff. There had been a couple of emails from the public asking for the provision to stay open. It was noted that there had been one or two approaches from local Nursery provisions to buy the business.

It was noted that it was a recommendation from the Resources committee to proceed with the closure with effect from 31 October 2016. Trustees present gave their unanimous approval of this closure as proposed. A Trustee asked for an explanation why the Nursery could not be sold. Mr Williams confirmed that the land was tied up with EFA legislation which would delay closure and greatly increase the deficit to the

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Trust.

Questions were raised about the future use of the buildings. Mr Williams noted that if the closure goes ahead as proposed then the use of the buildings would be analysed with further Trust discussions to take pressure off the current buildings.

Mr Williams was given unanimous delegated approval to take the necessary steps to close the Nursery.

9. Trust Development Planning

Mr Williams asked to carry this item over to the next meeting.

10. AOB

Staff members including the Clerk left the meeting. Trustees discussed the Executive Principal's Performance Review carried out recently.

Chair:

Date: