

QUALITY ASSURANCE POLICY

ORIGINATOR: Jude Macdonald
SLT LINK: Stuart Williams



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POSITION STATEMENT

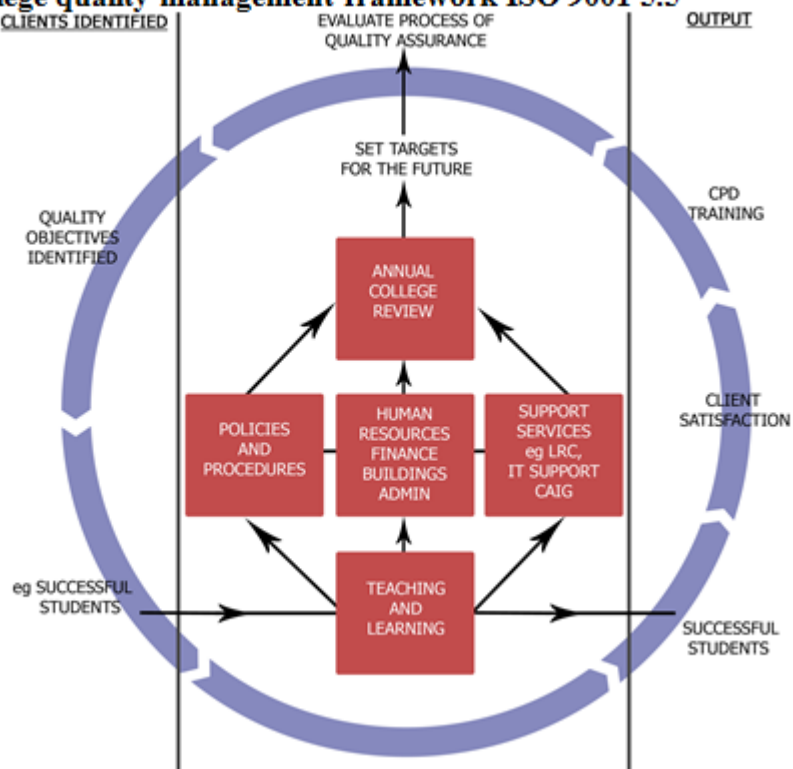
The Federation's Quality Assurance programme is based upon the idea that our primary product, as identified by our vision statement, is our students. Student success is not just defined by outcomes at GCSE level, but by the opportunities we offer for them to become resilient and independent. This will give them the best possible chance of success once they leave the care of the Federation.

The success of our students is our core purpose. Therefore, design and development issues relating to our product encompass all aspects related to the success of our students and their ability to become independent learners.

All design and development issues are dealt with by the Federation Review, which is the means by which all areas that support our students are audited and quality assurance measured.

PROCEDURES

· Catmose College quality management framework ISO 9001 5.5



MONITORING AND MEASURING

The processes the Federation uses to monitor and measure our students' progress are:

External Examinations

These are controlled by the external awarding body of the QCA and not by the Federation. This organisation sets the syllabi and specifications and has its own quality assurance system. Where possible and appropriate, the Federation provides feedback through examination meetings and other systems.

Use of Data for Target Setting and Tracking Student Progress

This is an internal system over which the Federation has direct control. Federation setting targets are set annually as part of the Transformation Plan. The internal Federation Review processes measure student progress and success of the teams and individual teachers in meeting the targets set. The pastoral care system is also used to monitor student progress alongside the data systems.

The Federation Review

The Federation Review is an annual internal audit which provides an analysis and self-evaluation of the processes and procedures within the settings of the Federation. It acknowledges areas of good practice and identifies areas of concern. It informs future actions and developments.

The Federation Review provides the opportunity for reflection on future changes, within Academies, teams, and support services.

It is also designed to give a whole-Federation overview and allow comparison across teams and services, enabling standardisation and consistency of provision. The Review feeds directly into Federation plans for further improvement and change.

How the Federation Review Works

- Clear lines of responsibility and communication are established.
- The Federation Review draws upon both quantitative and qualitative evidence including observations, documentation, progress data, interviews and surveys.
- The evidence of observations is quality controlled through training, paired observation and moderation by the Senior Leadership Team (SLT).
- Academies and Teams use the Federation Review to produce their own Transformation Plans which the SLT use, along with all the evidence, to inform the Federation Transformation Plans.

Other areas, such as IT Support, the LRC, Finance, Facilities Management, Administration, Human Resources and Client Services may also be included in the Review. This will be carried out by a designated member of staff who assesses the standard of provision. Where a member of staff has a whole-Academy responsibility, such as CPD, their work will be reviewed by a member of the SLT.