

MINUTES OF THE BOARD OF DIRECTORS' MEETING
THURSDAY 25 MARCH 2016
CATMOSE COLLEGE



Present: Mr Williams (Principal), Mr Mulvey, Mrs Mould, Mr Nicoll, Mrs Gilbo, Mr Holt (Chair), Mr Sammy, Mrs Jackson, Mr Quinn and Mr Wainwright.

In attendance: Mrs Tyers (Clerk) Mr Harrison, Ms Savage, Mrs Ray.

1. Apologies for absence

Mr Quinn, Mr Arnold, Mrs Fowler, Mr Simmonds, Mr Wright and Mrs Hearsh. Mrs Pitkeathley and Mrs Kirkby were not present at the meeting.

2. Declaration of Business Interest

Mr Williams, Mrs Gilbo and Mr Holt declared an interest in the discussions surrounding Harington.

3. Minutes of the previous meeting

The minutes of the meetings held on 14 January and 10 February were agreed to be a true and accurate record of the meeting and were signed by Mr Holt as Chair.

4. Rutland & District Academies Trust, Trust Structure Approval & Harington Update

Having considered the due diligence undertaken by Rutland and District Schools' Federation (formerly Catmose Federation) (the "**Company**") and [the outcome of the public consultation], the Directors consider that it is in the best interests of the Company and in furtherance of the Company's objects to approve that the academy known as Harington School (the "**Academy**") is transferred from the operation of Harington School Trust, to the operation of the Company from 1st April 2016 (or earlier if all document ready or as soon as possible after this date), and in furtherance of this the Directors approve the Company entering into the following documents the terms of which are to be agreed and finalised by the Company's solicitors acting on instructions from Mr Andrew Holt (Chair) and hereby authorise the documents to be executed as deeds the signing thereof by any Director (or by the hand of any one Director in respect of any agreements listed in paragraph (iii) below which are not executed as a deed):

- I. a deed of novation and variation of the funding agreement for the Academy between (1) the Secretary of State for Education, (2) Harington School Trust and (3) the Company;
- II. the transfer agreement between (1) Harington School Trust and (2) the

Chair:

Date:

Company;

- III. a deed of surrender between (1) Harington School Trust and (2) the Company; and

such further legal documents as may be necessary or desirable to give effect to the transfer.

It was confirmed that the EFA had given the Federation a named lead and the Articles were awaiting approval.

Mr Williams was pleased to confirm that Dr Howard had agreed to become a Member of the Federation. Dr Guthrie would be joining as a Trustee with Prof. Gorman being put forward as the representative from Oakham School.

Mrs Tyers was asked to populate the structure for the next meeting. Mr Williams confirmed that they would be proposing a flat structure where possible with members.

Trustees were pleased to see that the building work had begun on the Harington building with a planned opening for October 2016. Trustees asked were given an explanation as to the contingency in place from September to opening.

5. Job Descriptions

The job descriptions for the CFO, Executive Principal, HOS and Vice Principals were circulated prior to the meeting and were following approval at the Resources committee, were formally ratified.

6. Barleythorpe Primary update

Mr Williams updated Trustees with regards the bid for the primary school. It was noted that the bid submission would be delayed until September following discussions with the Local Authority and Regional Schools Commissioner. Trustees were pleased to hear that the consultation evening had been successful.

7. Policies

Mrs Ray asked if she could review the Federation Trips and Visits document to ensure it is suitable for purpose as it was not yet classified as a policy. This would be submitted at a future meeting.

8. Any other Business

None

Chair:

Date: