



MINUTES OF THE LOCAL GOVERNING BODY OF CATMOSE COLLEGE

Thursday 3 March 2016 at Catmose College
Huntsmans Drive, Oakham at 5.00pm

Present: Mr Williams (Principal), Mr Holt (Chair), Mr Mellors, Mrs Gautrey, Mrs Gilboy, Mrs Howard, Mr Quinn, Mrs Fowler, Mr Wright, Mr Sammy, Mr Rhowbotham & Mr Wainwright.

In attendance: Mrs Tyers (Clerk), Mrs Ray (CFO), Ms Savage (Vice Principal), Mr Harrison (Vice Principal), and Mr Teasel (Vice Principal)

1. Apologies for absence and Introductions

Apologies were received and accepted from Mr Mulvey, Mrs Mould, Mr Simmonds, Mr Denton.

It was noted that Mr Wiffen had recently resigned from the governing body.

2. Rutland Teaching Alliance

Governors welcomed Mr Harrison and Mrs Muir (Director Primary) from the Rutland Teaching Alliance.

Governors were given a presentation outlining the key points of the work done by the Rutland Teaching Alliance. Governors were given the opportunity to ask any questions. One of the questions asked was how the training provided is evaluated and benchmarked and governors were shown and informed of the evaluation process.

3. Minutes of the meeting and matters arising

The minutes of the meeting held on 14 January 2016 were agreed to be a true and accurate record of the meeting and were signed by Mr Holt as Chair.

Mr Williams and Mrs Tyers noted that the VLE tidy up had not been done but would be completed shortly.

4. Report from Resources

Term 4

- Harington build is on track for opening in October 2016.
- The job descriptions for the CFO, VP, Exec Principal and HOS have been approved and sent to the Trust for formal adoption.

Chair:

Date:



- All staffing vacancies are being recruited. Lots of movement within Maths with retirements and resignations. New appointments have been made.
- Any other vacancies for both support and teaching staff are being recruited shortly.

5. SEN Review Report

A report 'Review of Special Educational Needs Provision' held on 13-14 January 2016. It was noted that the Scrutiny Panel would review this

6. Federation Update

It was noted that subject to several queries from Companies House, the name of the Federation was changing to Rutland & District Schools' Federation.

The Significant Change Business Case for Harington had been submitted.

The Federation Trust structure was subject to several changes.

Following a question, it was hoped that the EFA would approve the transfer of Harington's business into the Federation.

7. College Day

Mr Williams outlined the need to make changes to the College day taking into account the consultation responses. It was noted that there needed to be some additional meetings with students following concerns raised by some who had misinterpreted the proposal. Ms Savage outlined some of the concerns with a high majority raising concern re early start and February holiday. Governors discussed a compromise to add the additional holiday on to the summer holidays rather than February to address the concerns. It was also agreed to adjust the timings to better fit with people's concerns.

Governors were asked and gave their full unanimous approval to these recommendations:

- Lunchtime would be reduced by 5 minutes on MTF.
- Lunchtime would be reduced by 10 minutes on Wednesday.
- Tutorial on Wednesday would be reduced to 5 minutes
- Year 9 assembly would therefore, be done on Tuesday during the tutorial session.
- College day would start at 8.40
- College day would end at 3.40 on MTF and at 2.30 for students on Wednesday.

Chair:

Date:



- The holiday would be in the summer months

Mr Williams agreed to write to parents and would copy this correspondence to governors.

8. Exclusions

Mr Williams circulated the Key School Performance information that captures the sleuth, exclusion and attendance information and how the College presents this key information and monitors it.

Governors were informed of a one day exclusion for a Year 8 male.

Mr Williams confirmed that governors had recently upheld a decision to permanently exclude a student from Year 8.

9. College Performance

An example of a Year 8 data checkpoint was circulated for information. Following a question, Mr Williams outlined how the school formulates the intervention based on Sleuth data. It was noted that this information would be scrutinised by the Scrutiny Panel at their future meeting. Governors were urged to send any comments as to how they want the information presenting.

9. Any other Business

None

10. Safeguarding Presentation

Mr Teasel gave those governors present the Safeguarding and PREVENT presentation.

Mr Teasel was thanked for his time.

Chair:

Date: